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Republic of the Philippines
Department of Education

Region 1

SCHOOLS DIVISION OFFICE - CITY OF SAN FERNANDO

JAN 03 2025

DIVISION MEMORANDUM

No. 04 s., 2025

To: **Assistant Schools Division Superintendent
All CID, SGOD and OSDS Officials and Personnel
All Elementary and Secondary School Heads
All Others Concerned**

From: **THE OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT**

Subject: **COMPOSITION OF THE PROCUREMENT TEAM
(Special Education Fund)**

Date : January 2, 2025

1. In line with R.A. 9184, otherwise known as the Government Procurement Reform Act and the commitment of government to promote good governance, this office creates the Procurement Team under the **Special Education Fund** in adherence to the principles of transparency, accountability, equity, efficiency and economy in its procurement process. Hence, the Composition of the Procurement Team under the Special Education Fund of SDO City of San Fernando is as follows:

CHAIRMAN: **SHEILA MARIE A. PRIMICIAS, Ed.D., CESO VI**
Officer-in-Charge
Schools Division Superintendent

FOCAL PERSON: **APRILLYN B. CARBONELL**
Accountant III

MEMBERS: **MICHAEL F. RAMIREZ**
Education Program Supervisor

ARTURO B. QUIBAN JR.
Education Program Supervisor

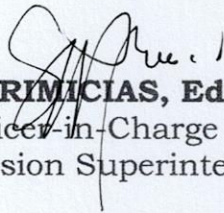
RAYMUND I. MARZAN
Education Program Specialist

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JOVIE G. RAGON
Administrative Aide VI

MARINELL E. RIVERA
Administrative Aide VI

2. For information and guidance of all concerned.



SHEILA MARIE A. PRIMICIAS, Ed.D., CESO VI
Officer-in-Charge
Schools Division Superintendent



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"Sa Matatag na Panuntunan, Serbisyong Tapat Maaasahan"

Document Code: _____
Reference No. : _____

