



Republic of the Philippines  
**Department of Education**  
 Region 1

**SCHOOLS DIVISION OF CITY OF SAN FERNANDO (LA UNION)**

FEB 24 2025

**DIVISION MEMORANDUM**

No.: 110 s. 2025

**REQUEST FOR ENCODING OF DELIVERY STATUS OF MATATAG TEXTBOOKS  
 AND TEACHER'S MANUALS**

**To: Assistant Schools Division Superintendent  
 SGOD- Chief Education Program Supervisor  
 CID- Chief Education Program Supervisor  
 All School Heads**

1. Pursuant to BLR-2025-02-0372, the Bureau of Learning Resources (BLR) seeks assistance in monitoring and encoding the status of deliveries across all schools.
2. To facilitate this, all schools are requested to kindly encode the delivery status of MATATAG textbooks (TXs) and teacher's manuals (TMs) through the link: <https://tinyurl.com/DeliveryStatussfc>;
3. Please ensure that encoding of the delivery shall be **every 12<sup>th</sup> and 28<sup>th</sup>** of the month. This data will enable the BLR to efficiently monitor the delivery of TXs and TMs and promptly address any gaps or pending deliveries.
4. For concerns regarding the link, please coordinate with the Education Program Supervisor in-charge of LRMS, **Mr. Arturo Quiban, Jr.**, via email at [arturo.quiban@deped.gov.ph](mailto:arturo.quiban@deped.gov.ph).
5. For information and compliance.

**DR. SHEILA MARIE A. PRIMICIAS, CESO VI**  
 OIC-Schools Division Superintendent

*"Sa Matatag na Panuntunan, Serbisyong Tapat Maaasahan"*

Document Code: \_\_\_\_\_  
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Republic of the Philippines  
**Department of Education**

Region I

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FEB 24 2025

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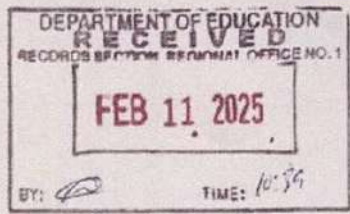
**DR. SHEILA MARIE A. PRIMICIAS, CESO VI**  
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Republic of the Philippines  
Department of Education  
BUREAU OF LEARNING RESOURCES

Office of the Director  
BLR-2025-02- 0372

FOR : ALL REGIONAL DIRECTORS  
FROM : ARIZ DELSON ACAY D. CAWILAN  
Director IV  
SUBJECT : REQUEST FOR ENCODING OF DELIVERY STATUS OF  
MATATAG TEXTBOOKS AND TEACHER'S MANUALS  
DATE : February 6, 2025



As part of the Department of Education's commitment in ensuring timely delivery of the MATATAG textbooks (TXs) and teacher's manuals (TMs) for Grades 1, 4, 7, and Senior High School, this Office is continuously working to expedite the distribution process and address any delays.

Given this, Bureau of Learning Resources (BLR) seeks your assistance in monitoring and encoding the status of deliveries across all schools.

To facilitate this, the BLR requests all School Division Offices (SDOs) under your jurisdiction to kindly encode the status of the centrally and regionally procured TXs and TMs through the link: <https://shorturl.at/sReCE>.

Please ensure that encoding of the delivery shall be every 15<sup>th</sup> and 30<sup>th</sup> of the month. This data will enable the BLR to efficiently monitor the delivery of TXs and TMs and promptly address any gaps or pending deliveries.

Schools shall start and complete the encoding of the delivery status not later than February 12, 2025. On this request, kindly coordinate with the following BLR-Production Division personnel.

Name	Email Address	Assigned Region
Milagros B. Rebato	milagros.rebato@deped.gov.ph	Regions I, II, III and CAR
Angeline E. Liwanag	angeline.espiritu@deped.gov.ph	Regions IV-A, IV-B, V, and NCR
Lorraine Anne B. Ang	lorraine.ang@deped.gov.ph	Regions VI, VII and VIII
Paul Nelo F. Eusebio	paul.eusebio@deped.gov.ph	Regions IX, X, XI, XII, and Caraga

For your information.

LRPD - 15 - 02 - 654 DIVISION CODE



(BLRM) Ground, Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City; (02) 8634-1072; 8634-0901; 8634-1054;  
(BLRC) Ecotech Compound Sudion, Lahug, Cebu City; (032) 230-7939; (032) 230-7948

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DepEd Philippines @depedphilippines @DepEd\_PH www.deped.gov.ph

Encl.: As stated  
Reference: none  
To be indicated in the Perpetual Index  
Under the following subjects:

**DELIVERY STATUS**

CLMD/gaa.aio/RM\_RequestforEncodingpfDeliveryStatusMATATAGTXsandTMs  
February 18, 2025



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