



Republic of the Philippines
Department of Education
 REGION I

SCHOOLS DIVISION OFFICE – CITY OF SAN FERNANDO (LA UNION)

DIVISION MEMORANDUM

No.: 08 s. 2025

FEB 24 2025

**TO: Assistant Schools Division Superintendent
 Chief Education Supervisors
 Education Program Supervisors
 All Public Elementary and Secondary School Heads
 All Others Concerned**

FROM: OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

SUBJECT: PROFILING OF THE TEACHING AND NON-TEACHING PERSONNEL

DATE: February 24, 2025

PARTICULARS

1. The School Governance and Operations Division (SGOD), through the School Health and Nutritional Unit (SHNU), will be obtaining an Updated Profiling of All Teaching and Non-Teaching Personnel of the SDO – San Fernando City.
2. This is in support of the conducted Research Study entitled **“One Pill At A Time: Teachers’ Journey To Healing”**.
3. This aims to gather data on the profile and all comorbidities of the teaching and non-teaching personnel.
4. Rest assured that all information obtained will be used strictly for research and SHNU data purposes and will be held with utmost confidentiality.
5. The Profiling of Teaching and Non-teaching Personnel Online Form shall be accessible through the link at <https://tinyurl.com/MedicalProfiling2025>.
6. Moreover, this Office requests the School Heads to facilitate their personnel to accomplish the profiling **on or before February 26, 2025**.
7. Immediate dissemination of this memorandum is required.

DR. SHEILA MARIE A. PRIMICIAS, CESO VI
 OIC-Schools Division Superintendent



Address : Tanqui, City of San Fernando 2500 La Union
 Tel. No. : (072) 607-4715
 Email : sanfernando.city1@deped.gov.ph

“Sa Matatag na Panuntunan, Serbisyong Tapat Maasahan”

Document Code: _____
 Reference No. : _____

