



Republic of the Philippines  
**Department of Education**

Region 1

**SCHOOLS DIVISION OF CITY OF SAN FERNANDO (LA UNION)**

**DIVISION MEMORANDUM**

**DM No. 004, s. 2025**

JAN 31 2025

**TO:** Assistant Schools Division Superintendent  
 Chief Education Supervisors  
 EPS-Division MEP Focal Person  
 San Fernando South Central Integrated School- Principal, Alive Coordinator,  
 Alive Teachers  
 Catbangan Central School- Principal, Alive Coordinator, Alive Teachers.

**FROM: OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT**

**SUBJECT: MEETING ON THE PREPARATION, AND CONDUCT OF DFOT  
 MUSABAQAH AND THE ADMINISTRATION OF ARABIC  
 READING ASSESSMENTS**

**Date:** January 31, 2025

**PARTICULARS**

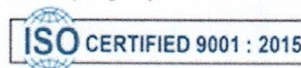
1. The Schools Division Office-City of San Fernando, La Union through the Curriculum Implementation Division, shall conduct a Meeting on the Preparation and Conduct of Division Festival of Talents (DFOT) Musabaqah and the Administration of Arabic Reading Assessments at Function Hall of Catbangan Central School on February 1, 2025 (Saturday) 8:00 AM.
2. Participants in the Meeting are the Madrasah Education Program Implementing Schools with their Principals, MEP Coordinators, and Asatidz.
3. The agenda of the Meeting shall include the following:
  - a. Updates on the Guidelines of Division Festival of Talents (DFOT) based on the National Festival of Talents Guidelines
  - b. Preparation of the conduct of Division Festival of Talents (DFOT)
  - c. Administration of The Arabic Language Enhancement Reading Tool (Alert) And Hands-On Electronic Arabic Reading Tools (Heart).
  - d. Issues and Concerns of MEP
4. Participants in this activity are entitled to service credit in accordance with DepEd Order 53, s.2003 to compensate for the time rendered on February 1, 2025 (Saturday).



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*"Sa Matatag na Panuntunan, Serbisyong Tapat Maaasahan"*

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5. Immediate dissemination of this Memorandum is desired.

*SAP Primicias*  
**SHEILA MARIE A. PRIMICIAS, EdD, CESO VI**  
Schools Division Superintendent  
*Sheila Marie Primicias*



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