



SCHOOLS DIVISION OFFICE – CITY OF SAN FERNANDO (LU)

Tanqui, City of San Fernando (La Union)

Telefax : (072) – 607 4715 Email Address : sanfernando.city1@deped.gov.ph

REQUEST FOR QUOTATION

Date : **Jan 22, 2025**

Quotation No.: **RFQ-002-25**

(Company Name)

(Address)

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached herewith

NESTOR C. HERAÑA

BAC Chairperson

Note:

1. All Entries must be typewritten/handwritten
2. Delivery period within _____ Calendar Days
3. Warranty shall be for a period of six (6) months for supplies & materials, One year (1) for equipment, from date of acceptance by the procuring Entity
4. Price validity shall be for a period of 30 Calendar Days
5. G-EPS registration certificate shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures showing certifications of the product being offered
7. The Approved Budget for the Contract (ABC) for this Project is Php 90,000.00
8. The award shall be made per Item Basis, x Total Quoted Basis, or Lot Basis
9. In case of discrepancy between the Unit Cost and the Total Cost, **Unit Cost shall prevail.**
10. Bidders shall attach to this RFQ a copy of Business Permit/Permit to Engage in Business and other verifiable documents

[illegible]

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices noted above.

Brand and Model : _____
 Delivery Period : _____
 Warranty : _____
 Price Validity : _____

(Printed Name / Signature)

(Tel. No./Cellphone No./E-mail Address)

(Tax Identification Number (TIN))