



**POSTED**

Republic of the Philippines  
**Department of Education**

Region 1

**SCHOOLS DIVISION OF CITY OF SAN FERNANDO (LA UNION)**

Division Memorandum No. 137, s. 2025

FEB 28 2025

**TO: CID CHIEF AND CONCERNED SCHOOL HEADS**

**FROM: OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT**

**SUBJECT: ORIENTATION OF ELEMENTARY AND SECONDARY SCHOOL HEADS AND RECEIVING TEACHERS ON SPECIAL NEEDS EDUCATION(SNED) CONTENT AND PEDAGOGY**

**Date: February 27, 2025**

**PARTICULARS**

1. As per Regional Memorandum No. 296, s. 2025 dated February 25, 2025, the Curriculum and Learning Management Division (CLMD) shall conduct an Orientation of Elementary and Secondary School Heads and Receiving Teachers on SNED Content and Pedagogy on March 3-7, 2025, at El Pescador resort Hotel, San Andres Street, Bolinao, Pangasinan with attached number of participants per division.
2. Hence, the following are to attend said orientation:
  1. Rodrigo E. Panit Jr- Dr. Quintin Balcita National High School
  2. Narcie Ricky Apilado- Dalumpinas Integrated School
  3. Jonalyn Calumpang- Parparya Elementary School
  4. Teresita Rafael- San Fernando South Central Integrated School
  5. Laira Mae Berzamina- Baraoas Elementary School
  6. Delfina Leones- San Fernando North Central School
3. Attached is the Regional Memorandum for reference.
4. For information, guidance and compliance.

**DR. SHEILA MARIE PRIMISCIA, CESO VI**  
Schools Division Superintendent



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*"Sa Matatag na Panuntunan, Serbisyong Tapat Maaasahan"*

Document Code: \_\_\_\_\_  
Reference No. : \_\_\_\_\_





Republic of the Philippines  
**Department of Education**  
 REGION I



**REGIONAL MEMORANDUM**

No. 296, s. 2025

**ORIENTATION OF ELEMENTARY AND SECONDARY SCHOOL HEADS  
 AND RECEIVING TEACHERS ON SPECIAL NEEDS EDUCATION (SNED)  
 CONTENT AND PEDAGOGY**

To: Schools Division Superintendents

1. In line with the Department of Education's (DepEd) continuous efforts to improve teaching and learning, the Curriculum and Learning Management Division (CLMD) shall conduct an Orientation of Elementary and Secondary School Heads and Receiving Teachers on SNED Content and Pedagogy on March 3 – 7, 2025 at El Pescador Resort Hotel, San Andres Street, Bolinao, Pangasinan.
2. The activity aims to:
  - a. provide school heads and receiving teachers with comprehensive knowledge of SNED content and pedagogy;
  - b. equip participants with strategies and skills to manage and support learners with special needs effectively;
  - c. ensure that school heads and teachers understand their roles in implementing inclusive education; and
  - d. promote collaboration and resource sharing among teachers to create an inclusive and supportive learning environment.
3. Attached is Enclosure 1 indicating the number of participants per SDO. The participants shall check in on March 3 (Day 0) at 2:00 PM with dinner as the first meal and the last meal is PM snacks on March 7, 2025 (Day 4).
4. Board and lodging of the participants shall be charged against OSEC-1-24-5147 while their transportation, per diem, and other incidental expenses shall be charged against local funds or other source of funds, subject to existing budgeting, accounting, auditing, and procurement laws, rules, and regulations.
4. Compensatory Time – Off (CTO) shall be granted to participants if the activity falls on holiday, weekend, cancellation or suspension of classes and work in Government Offices due to typhoon, flooding, other weather disturbances, and calamities pursuant to the guidelines specified in CSC-DBM Joint Circular No. 2 s. 2024 on Non-Monetary Remuneration for Overtime Services Rendered, whichever is appropriate and applicable.
5. For advance coordination and further information, please get in touch with CLMD through telephone number (072) 682-2324 local 120 and email at [clmd.region1@deped.gov.ph](mailto:clmd.region1@deped.gov.ph).



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Effectivity	11.18.2024	Page	1 of 3



6. For immediate dissemination and compliance.



**TOLENTINO G. AQUINO**  
Director IV

Encl.: None  
Reference: None

To be included in the Perpetual Index  
Under the following subject  
**ORIENTATION**



CLMD/magd/RM\_ORIENTATIONOFELEMENTARYANDSECONDARYSCHOOLHEADS  
February 25, 2025

Enclosure 1 to RM \_\_\_\_\_, s. 2025

**ORIENTATION OF ELEMENTARY AND SECONDARY SCHOOL HEADS  
AND RECEIVING TEACHERS ON SPECIAL NEEDS EDUCATION (SNED)  
CONTENT AND PEDAGOGY**

<b>SDO</b>	<b>EPS/ALTERNATE</b>	<b>SCHOOL HEADS</b>	<b>RECEIVING TEACHERS</b>	<b>TOTAL</b>
Alaminos City	1	2	3	6
Batac City	1	2	3	6
Candon City	1	2	3	6
Dagupan City	1	2	3	6
Ilocos Norte	1	3	4	8
Ilocos Sur	1	3	4	8
La Union	1	3	5	9
Laoag City	1	2	3	6
Pangasinan I	1	3	5	9
Pangasinan II	1	3	5	9
San Carlos City	1	2	3	6
San Fernando City	1	2	3	6
Urdaneta City	1	2	3	6
Vigan City	1	2	3	6
<b>TOTAL</b>	<b>14</b>	<b>33</b>	<b>50</b>	<b>97</b>