



POSTED

Republic of the Philippines
Department of Education
Region 1

SCHOOLS DIVISION OF CITY OF SAN FERNANDO (LA UNION)

DIVISION MEMORANDUM

No.: 159 s. 2025

MAR 18 2025

TO School Heads of:

<i>La Union National High School</i>	<i>Sevilla Elementary School</i>
<i>Lingsat Integrated School</i>	<i>Mameltac Elementary School</i>
<i>San Fernando South Central IS</i>	<i>Puspup Elementary School</i>
<i>Catbangan Central School</i>	<i>Nagyubuyubsn Integrated School</i>
<i>Pagudpud Integrated School</i>	<i>Bangbangolan NHS</i>
<i>Ilocanos Elementary School</i>	<i>LUNHS Sacyud Annex</i>

FROM **SHEILA MARIE A. PRIMICIAS, CESO VI**
Schools Division Superintendent

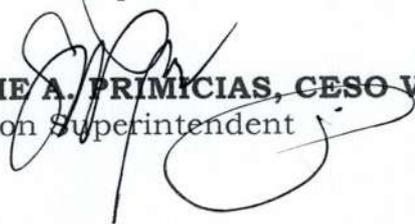
SUBJECT **AUTHORIZING THE PRINCIPALS OR SCHOOL HEADS TO SIGN THE DEED OF DONATION (DOD) WITH PROVINCIAL GOVERNMENT OF LA UNION (PGLU)**

DATE March 17, 2025

Particulars

- As per letter from the Office of Hon. Raphaelle Veronica "Rafy" Ortega-David, Governor of the Province of La Union dated February 28, 2025, the Provincial School Board of La Union agreed during their meeting on January 30, 2025 that completed infrastructure projects be turned-over or donated to the respective school-beneficiaries for proper asset recording and management and accountability.
- Anent to this, the Schools Division Office of San Fernando City (La Union) issues this memorandum to authorize the above-mentioned school heads to sign on behalf of their respective schools a Deed of Donation (DOD) to be executed with the Provincial Government of La Union (PGLU) for the infrastructure projects to be turned over to their school.**
- Attached is the official communication from PGLU for reference.
- For your information, guidance, and compliance.

SHEILA MARIE A. PRIMICIAS, CESO VI
Schools Division Superintendent




Address : Tanqui, City of San Fernando
2500 La Union
Tel. No. : (072) 607-4715
Email : sanfernando.city1@deped.gov.ph

"Sa Matatag na Panuntunan, Serbisyong Tapat Maaasahan"

Document Code: _____
Reference No. : _____





"The Heart of Agri-Tourism in Northern Luzon by 2025"

OFFICE OF THE GOVERNOR

List of Infrastructure Projects to be donated to the different Public Elementary, Secondary, and Integrated Schools in the City of San Fernando, La Union

School	Project	Date of Completion
Pagudpud Integrated School	Construction of Drainage System	February 4, 2022
South Central Integrated School	Constriction of potable system	August 9, 2022
Langsat Integrated School	Construction of potable system	July 29, 2022
Bangbangolan National High School	Construction of covered court and stage	March 26, 2018
Ilocanos Elementary School	Construction of multi-purpose covered court	January 14, 2020
Catbangan Central School	Repair and improvement of Catbangan Central School	June 16, 2022
South Central Integrated School	Construction of covered court	July 17, 2019
Sevilla Elementary School	Construction of school covered court	September 22, 2021
Nagyubuyuban Integrated School	Construction of school covered court	November 29, 2021
Puspus	Construction of covered court	September 20, 2022
La Union National High School	Construction of multi-purpose covered court	September 21, 2022
La Union National High School (Sacyud Annex)	Construction of covered court	September 23, 2022
La Union National High School	Construction of covered court (Phase II)	November 18, 2022
Mameltac Elementary School	Construction of covered court	December 29, 2022



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OFFICE OF THE GOVERNOR

February 28, 2025

DR. SHEILA MARIE A. PRIMICIAS, CESO VI

City Schools Division Superintendent
Department of Education (DepEd)
City Schools Division of San Fernando
City of San Fernando, La Union



Dear Dr. Primicias:

During the January 30, 2025 meeting of the Provincial School Board of La Union, it has been agreed upon that completed infrastructure projects be turned-over or donated to the respective school-beneficiaries for proper asset recording and management and accountability.

In this regard, we request the assistance of the DepEd Schools Division Office - City of San Fernando to provide the following information and/or documents to facilitate the drafting of the Deed of Donation to concerned schools:

1. Name of School Head or Principal;
2. Photocopy of government-issued ID of the School Head or Principal;
3. Name of school employee who will sign as witness to the Deed of Donation; and
4. School Resolution authorizing the School Head or Principal to enter into a Deed of Donation with the Provincial Government of La Union.

- *In lieu of the School Resolution, the DepEd City Schools Division of San Fernando, may, however, issue a Memorandum or any similar document to all School Heads or Principals of public Elementary, Secondary, and Integrated Schools in the City authorizing them to sign on behalf of their respective schools a DOD to be executed with the Provincial Government of La Union (PGLU) for the infrastructure project to be turned over to their school.*

Attached is the list of infrastructure projects to be donated to various public elementary, secondary, and integrated schools in the City of San Fernando, La Union, for your reference. We have also prepared individual working folders for each of the listed schools for data entry and submissions. These folders can be accessed via the following link: <https://bit.ly/DOD-DepEdSDOCSF>.

Dios ti agngina.

God Bless us all and God Bless our fair La Union.


RAPHAELLE VERONICA "RAFY" ORTEGA-DAVID
Provincial Governor



"The Heart of Agri-Tourism in Northern Luzon by 2025"

OFFICE OF THE GOVERNOR

February 28, 2025

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