

**EDUCATION PROGRAM SUPERVISORS  
MONITORING SCHOOLS FOR SY 2024-2025**

<b>Education Program Supervisors</b>	<b>Monitoring Schools</b>
<b>ABAD, Rowena R.</b>	<ul style="list-style-type: none"> <li>➤ Bangbangolan NHS</li> <li>➤ Dalumpinas Integrated School</li> <li>➤ Mameltac Elementary School</li> <li>➤ LUNHS – Grade 10 and Filipino Department</li> <li>➤ MADRASAH Education</li> </ul>
<b>BUGAYONG, Sheila Marie N.</b>	<ul style="list-style-type: none"> <li>➤ Bungro Elementary School</li> <li>➤ Baraoas Elementary School</li> <li>➤ San Fernando City National Vocational School</li> <li>➤ Dr. Quintin Balcita Sr. NHS</li> <li>➤ LUNHS – Grade 8 and English Department</li> </ul>
<b>HOGGANG, Nancy G.</b>	<ul style="list-style-type: none"> <li>➤ Ilocanos Elementary School</li> <li>➤ Canaoay Elementary School</li> <li>➤ Sacyud Elementary School</li> <li>➤ LUNHS – Grade 9, STE, and Science Department</li> </ul>
<b>HUFANA, Marie Camille S.</b>	<ul style="list-style-type: none"> <li>➤ San Agustin -Poro ES</li> <li>➤ Sibuan-Otong Integrated School</li> <li>➤ Tanquigan Elementary School</li> <li>➤ Pao National High School</li> <li>➤ Sevilla Elementary School</li> <li>➤ LUNHS – Senior High School and MAPEH Department</li> <li>➤ Special Program in the Arts</li> </ul>
<b>QUIBAN, JR. Arturo B.</b>	<ul style="list-style-type: none"> <li>➤ Catbangan Central School</li> <li>➤ Nagyubuyuban Integrated School</li> <li>➤ Parparya Elementary School</li> </ul>
<b>RAMIREZ, Michael F.</b>	<ul style="list-style-type: none"> <li>➤ LUNHS-Sacyud Annex</li> <li>➤ Lingsat Integrated School</li> <li>➤ Santiago Elementary School</li> <li>➤ Cadaclan Elementary School</li> <li>➤ LUNHS – Grade 8, OHSP, and AP Department</li> </ul>



Republic of the Philippines  
**Department of Education**  
 Region 1

**SCHOOLS DIVISION OF CITY OF SAN FERNANDO (LA UNION)**

**DIVISION MEMORANDUM**

DM No. 202, s. 2025

APR 04 2025

To: Assistant Schools Division Superintendent  
 Chief Education Supervisors  
 Education Program Supervisors  
 All Public School Heads  
 All Others Concerned

From: **OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT**

Subject: Checking of School Forms for SY 2024-2025

Date: April 2, 2025

**PARTICULARS**

1. DepEd Order No. 009, s. 2024 titled **“Implementing Guidelines on the School Calendar and Activities for the School Year 2024-2025”** stipulates the End-of-School Year Rites on April 14 and 15, 2025.
2. In preparation for the End of School Year (EOSY), this Office reiterates the implementation of DepEd Order No. 11, s. 2018 titled, **“Guidelines on the Preparations and Checking of School Forms.”**
3. The Division Checking Committee (DCC), composed of the Curriculum Implementation Division (CID) and School Governance and Operations Division (SGOD) personnel, will check the forms on April 8, 2025, for grade levels that shall move up/graduate (Kinder, Grades 6, 10, and 12) before the school’s schedule for the moving up ceremony/commencement exercises. Checking of forms from other grade levels may begin after the 4<sup>th</sup> quarter examination.
4. The School Checking Committee should present the School Forms Checking Report (SFCR1) as an additional form to be checked during the division checking of forms. If schools are ready, they may



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*“Sa Matatag na Panuntunan, Serbisyong Tapat Maasahan”*

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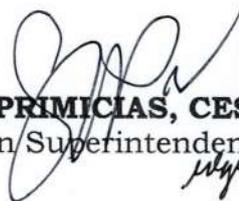


approach their monitoring supervisors to check their forms even before the scheduled date of checking.

- 5. For uniformity, the number of school days as specified in DepEd Order No. 009, s. 2024 are distributed as follows:

<b>July</b>	<b>03</b>	<b>January</b>	<b>21</b>
<b>August</b>	<b>20</b>	<b>February</b>	<b>19</b>
<b>September</b>	<b>21</b>	<b>March</b>	<b>21</b>
<b>October</b>	<b>23</b>	<b>April</b>	<b>10</b>
<b>November</b>	<b>20</b>		
<b>December</b>	<b>15</b>	<b>Total</b>	<b>: 173 days</b>

- 6. Provisions in DepEd Order No. 36, s. 2016 titled **“Policy Guidelines on Awards and Recognition for K to 12 Basic Education Program”** shall be followed.
- 7. Enclosed in this Memorandum are the composition of the Division Checking Committee and the assigned schools/programs of the Education Program Supervisors.
- 8. Immediate and widest dissemination of this Memorandum is desired.

  
**SHEILA MARIE A. PRIMICIAS, CESO VI**  
 Schools Division Superintendent



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Republic of the Philippines  
**Department of Education**

Region 1

**SCHOOLS DIVISION OF CITY OF SAN FERNANDO (LA UNION)**

**COMPOSITION OF THE DIVISION CHECKING COMMITTEE  
 and their assigned schools**

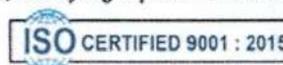
<b>Team 1</b>	<b>Team 2</b>	<b>Team 3</b>
<b>Jose Mari P. Almeida</b> <b>Arlyn A. Siador</b> <b>Maria Rhea C. Reyes</b> <b>Nancy G. Hoggang</b> <b>Genevieve B. Ugay</b>	<b>Edgardo P. Cosares</b> <b>Cristeta L. Ramolete</b> <b>Michael F. Ramirez</b> <b>Rowena R. Abad</b> <b>Marie Camille S. Hufana</b>	<b>Lorena C. Salvador</b> <b>Edmund A. Cabusora</b> <b>Sheila Marie N. Bugayong</b> <b>Arturo B. Quiban</b>
1. Masicong ES 2. Pagudpud IS 3. Bangbangolan ES 4. Ilocanos ES 5. Canaoay ES 6. Sacyud ES 7. SFC SPED IS 8. SF North CS 9. Sagayad ES 10. Puspup ES 11. LUNHS-JHS	1. LUNHS Sacyud 2. Lingsat IS 3. Santiago ES 4. Cadaclan ES 5. Bangbangolan NHS 6. Dalumpinas IS 7. Mameltac ES 8. San Agustin ES 9. Sibuan-Otong IS 10. Tanquigan ES 11. Pao NHS 12. Sevilla ES 13. LUNHS-SHS	1. SF South Central IS 2. Pao ES 3. Dallangayan ES 4. Bungro ES 5. Baraoas ES 6. SFC Nat'l Voc'l School 7. Dr. Quintin Balcita Sr. NHS 8. Catbangan CS 9. Nagyubuyuban IS 10. Parparya ES



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<b>REYES, Maria Rhea C.</b>	<ul style="list-style-type: none"><li>➤ Masicong Elementary School</li><li>➤ Pagudpud Integrated School</li><li>➤ Bangbangolan Elementary School</li><li>➤ LUNHS – Grade 9 and EsP/VE Department</li></ul>
<b>SALVADOR, Lorena C.</b>	<ul style="list-style-type: none"><li>➤ San Fernando South Central Integrated School</li><li>➤ Pao Elementary School</li><li>➤ Dallangayan Elementary School</li><li>➤ LUNHS – Grade 7, SPM, and Math Department</li></ul>
<b>UGAY, Genevieve B.</b>	<ul style="list-style-type: none"><li>➤ San Fernando City SPED Integrated School</li><li>➤ San Fernando North Central School</li><li>➤ Sagayad Elementary School</li><li>➤ Puspup Elementary School</li><li>➤ LUNHS – Grade 7</li></ul>

Prepared by:

  
**EDGARDO P. COSARES**

Chief Education Supervisor  
Curriculum Implementation Division