



Republic of the Philippines  
**Department of Education**  
 REGION I

**SCHOOLS DIVISION OF CITY OF SAN FERNANDO (LA UNION)**

**DIVISION MEMORANDUM**

APR 08 2025

DM No. 208 s, 2025

TO: Assistant Schools Division Superintendent  
 Chiefs, CID and SGOD  
 Education Program Supervisors  
 Elementary and Secondary School Heads  
 SDO Unit Heads  
 All Others Concerned

FROM: **OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT**

SUBJECT: **RELEASING OF IN-HOUSE TRAINING AND R1AA PROPER MEAL ALLOWANCE (RE-PAYROLL) AND SIGNING OF PAYROLL**

Date:

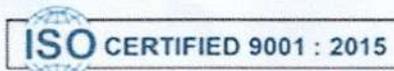
**PARTICULARS**

1. This is to inform all R1AA Official delegates that the schedule for the releasing of the R1AA Proper and In-House Training for Meal Allowance (**RE-PAYROLL**) including the signing of payroll is scheduled today, **April 8 to April 14, 2025 only** at City Treasurer Office.
2. All official delegates are advised to strictly follow the schedule. A signed photocopy of the School ID is required for submission.
3. For your information, guidance and compliance.

**SHEILA MARIE A. PRIMICIAS, CESO VI**  
 Schools Division Superintendent

*"Sa Matatag na Panuntunan, Serbisyong Tapat Maaasahan"*

Document Code: \_\_\_\_\_  
 Reference No. : \_\_\_\_\_



**CITY PAYROLL**  
 Fiscal Accounting for 7 Days 2025 Regular

We hereby acknowledge to have received from Office of the City Treasurer, City of San Fernando, California, the sum herein specified opposite our respective names, being full compensation for our services rendered during the same time period stated below to the contractors of which we hereby severally certify.

NAME	SCHOOL	AMOUNT (GROSS ALLOWANCE FOR 7 DAYS)	NET PAY	SIGNATURE
<b>RMA 2025 ELEMENTARY PARTICIPANTS</b>				
<b>ATHLETICS (GIRLS) - ELEMENTARY</b>				
1 DELZO, JESSICA M.	PURBUS ELEMENTARY SCHOOL	700.00	4,900.00	
2 OREIRO, MICHELLE C.	BUNGRO ELEMENTARY SCHOOL	700.00	4,900.00	
<b>TABLE TENNIS (BOYS)</b>				
3 SAYABOC, MARIA TERESA R.	CATBANGEN CENTRAL SCHOOL	700.00	4,900.00	
<b>TABLE TENNIS (GIRLS)</b>				
4 SALES, ERIKA FAE B.	SDO-CITY OF SAN FERNANDO	700.00	4,900.00	
<b>RMA 2025 SECONDARY PARTICIPANTS</b>				
<b>ARCHERY (BOYS)</b>				
5 JANTING, NEIL GILBERT	DR. QUINTIN BALCITA SR. NATIONAL HIGH SCHOOL	700.00	4,900.00	
<b>BADMINTON (BOYS)</b>				
6 TRINIDAD, JOSHUA ARCHIEL S.	LA UNION NATIONAL HIGH SCHOOL	700.00	4,900.00	
<b>BOXING</b>				
7 LIBADIA, KODEL	LA UNION NATIONAL HIGH SCHOOL	700.00	4,900.00	
<b>FOOTBALL</b>				
8 DUCUSIN, MARC JADE LESTER C.	LA UNION NATIONAL HIGH SCHOOL	700.00	4,900.00	
<b>FUTSAL</b>				
9 MANZANO, JOYCE ANN G.	PAO NATIONAL HIGH SCHOOL	700.00	4,900.00	
<b>GYMNASTICS (GG)</b>				
10 CARINO, MOREEN	SAN FERNANDO SOUTH CENTRAL SCHOOL	700.00	4,900.00	
<b>TAEKWONDO (GIRLS)</b>				
11 ORDOÑO, NEAH LEI	SAINT LOUIS COLLEGE	700.00	4,900.00	
<b>TENNIS (BOYS)</b>				
12 APILADO, RHYZED ASHER M.	LA UNION NATIONAL HIGH SCHOOL	700.00	4,900.00	
13 HENRY, CHRISTOPHER V.	LINGSAT INTEGRATED SCHOOL	700.00	4,900.00	
<b>TENNIS (GIRLS)</b>				

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14	GUTIERREZ, JHANIELA P	LA UNION NATIONAL HIGH SCHOOL	700.00	4,900.00
15	RAMIREZ, GRACE G	LA UNION NATIONAL HIGH SCHOOL	700.00	4,900.00
	<b>ATHLETICS (GIRLS)</b>			
16	VALDEZ, JEGGEL MAE	DR. QUINTIN BALCITA SR. NATIONAL HIGH SCHOOL	700.00	4,900.00
	<b>RIAA 2025 PARAGAMES PARTICIPANTS</b>			
	<b>VISUALLY - IMPAIRED (M)</b>			
	<b>INTELLECTUAL DISABILITIES (ID)</b>			
	<b>Para-Athletes (Boys)</b>			
	<b>YOUTH</b>			
17	LAMIGO JR, WILLMER	SFC SPED INTEGRATED SCHOOL	700.00	4,900.00
	<b>BOCCE (I.D.) (Boys)</b>			
18	HIGCOY, APRIL	SAN FDO. SPED INTEGRATED SCHOOL	700.00	4,900.00
	<b>SDO TASKFORCE</b>			
19	SHELLA MARIE A. PRIMICIAS	SDO-CITY OF SAN FERNANDO	700.00	4,900.00
20	NESTOR G. HERANA	SDO-CITY OF SAN FERNANDO	700.00	4,900.00
21	EDGARDO P. COSARES	SDO-CITY OF SAN FERNANDO	700.00	4,900.00
	<b>SUPERVISING OFFICIALS</b>			
	<b>DISCIPLINE AND CLEANLINESS (MALE)</b>			
22	ALEXIS CARAGA	BANGNAGOLAN NATIONAL HIGH SCHOOL	700.00	4,900.00
23	NARCIE RIKKY APILADO	DALLUMPIAS INTEGRATED SCHOOL	700.00	4,900.00
	<b>DISCIPLINE AND CLEANLINESS (FEMALE)</b>			
24	MIRIAM O. AURELIO	PAGUDPUD INTEGRATED SCHOOL	700.00	4,900.00
25	JUSTINA DE LOS SANTOS	CANAOAY ELEMENTARY SCHOOL	700.00	4,900.00
26	JONALYN CALUMPANG	PARARAYA ELEMENTARY SCHOOL	700.00	4,900.00
	<b>ACCOMMODATION AND CLEANLINESS</b>			
27	MELINDA S. VERZOSA	LA UNION NATIONAL HIGH SCHOOL	700.00	4,900.00
28	MERLINDA GACAYAN	PAO ELEMENTARY SCHOOL	700.00	4,900.00
	<b>MEDICAL TEAM</b>			
29	VIENN JULIUS EVANGELISTA	SDO-CITY OF SAN FERNANDO	700.00	4,900.00
	<b>MEALS AND SNACKS</b>			
30	KIMBERLY LEDDA	LA UNION NATIONAL HIGH SCHOOL	700.00	4,900.00
	<b>DISTRIBUTION SUPPLIES</b>			
31	ROMY DYUANGCO	SDO-CITY OF SAN FERNANDO	700.00	4,900.00

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32	RONALD HUFANA	SDO-CITY OF SAN FERNANDO	700.00	4,900.00	
33	JONATHAN TADINA	SDO-CITY OF SAN FERNANDO	700.00	4,900.00	
34	MARINEL RIVERA	SDO-CITY OF SAN FERNANDO	700.00	4,900.00	
	<b>PAYROLL</b>				
35	MYLA D. MABANO	SDO-CITY OF SAN FERNANDO	700.00	4,900.00	
	<b>DOCUMENTATION / INFORMATION</b>				
36	JASMINE SIBAVAN	SF SOUTH CENTRAL INTEGRATED SCHOOL	700.00	4,900.00	
37	SHERNA PARDILLA	SDO-CITY OF SAN FERNANDO	700.00	4,900.00	
	<b>ELIGIBILITY AND ACCREDITATION</b>				
38	MARIE CAMILLE HUFANA	SDO-CITY OF SAN FERNANDO	700.00	4,900.00	
39	MEL PINEDA	LA UNION NATIONAL HIGH SCHOOL	700.00	4,900.00	
40	MARICEL OFAZA	ILOCANOS ELEMENTARY SCHOOL	700.00	4,900.00	
41	JOEL AMI	LINGSAT INTEGRATED SCHOOL	700.00	4,900.00	
42	CLARE QUIMSON	SDO-CITY OF SAN FERNANDO	700.00	4,900.00	
43	GENEVIWE UGAY	SDO-CITY OF SAN FERNANDO	700.00	4,900.00	
	<b>RECORDS / TABULATION</b>				
44	LELEEN GRAYCOCHEA	SDO-CITY OF SAN FERNANDO	700.00	4,900.00	
	<b>TRANSPORTATION</b>				
45	RODRIGO PANIT JR.	DR. QUINTIN BALCITA SR. NATIONAL HIGH SCHOOL	700.00	4,900.00	
46	MICHAEL MARK GAON	BANGBANGOLAN ELEMENTARY SCHOOL	700.00	4,900.00	
	<b>CLERK OF COURSE</b>				
47	GEMMA JAY ORDONIO	LA UNION NATIONAL HIGH SCHOOL	700.00	4,900.00	
	<b>SUPPORT STAFF</b>				
48	ARVEL C GAON	SDO-CITY OF SAN FERNANDO	700.00	4,900.00	
49	VIVIAN NINALGA	SDO-CITY OF SAN FERNANDO	700.00	4,900.00	
50	RODRIGO GALVEZ	SDO-CITY OF SAN FERNANDO	700.00	4,900.00	
51	KEVIN GURAY	SDO-CITY OF SAN FERNANDO	700.00	4,900.00	
	<b>TECHNICAL OFFICIALS</b>				
52	DEXTER STA. MONICA	SDO-CITY OF SAN FERNANDO	700.00	4,900.00	
53	RANDY AQUINO	SDO-CITY OF SAN FERNANDO	700.00	4,900.00	
54	JERVIN BALCITA	SDO-CITY OF SAN FERNANDO	700.00	4,900.00	
55	SHERYL ALBING	SDO-CITY OF SAN FERNANDO	700.00	4,900.00	
56	CAROL VILLANUEVA	SDO-CITY OF SAN FERNANDO	700.00	4,900.00	

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City Government of San Fernando  
 Department of Finance  
 3/21/14

57	CHARINA A. ORENCIA	SDO-CITY OF SAN FERNANDO	700.00	4,900.00
58	JOE PAGULAYAN	SDO-CITY OF SAN FERNANDO	700.00	4,900.00
59	ROVILYN A. NILLO	SDO-CITY OF SAN FERNANDO	700.00	4,900.00
60	ROWENA TREMOR	SDO-CITY OF SAN FERNANDO	700.00	4,900.00
61	ELVIRA AZUERO	SDO-CITY OF SAN FERNANDO	700.00	4,900.00
62	RENEL JAN ORNIDO	SDO-CITY OF SAN FERNANDO	700.00	4,900.00
63	YILMA GONZALES	SDO-CITY OF SAN FERNANDO	700.00	4,900.00
64	CARLITO NISPEROS	SDO-CITY OF SAN FERNANDO	700.00	4,900.00
65	ALEN KEN LAYUGAN	SDO-CITY OF SAN FERNANDO	700.00	4,900.00
<b>Grand Total</b>			<b>45,500.00</b>	<b>318,500.00</b>

1. I HEREBY CERTIFY on my official oath that the above PAYROLL is correct and that the services above stated have been duly rendered. Payment for such services is also hereby approved from the appropriations indicated.

FUNDS AVAILABLE:  
 EDIMAR C. LUNA  
 City Treasurer

5. I HEREBY CERTIFY on my official oath that I paid in cash to each official and employee whose name, he having signed or marked his name, in my presence and at the time that payment was made to him, in acknowledgement of receipt of money paid by him.

SHEILA MARIE A. PALMISTO, CESO VI  
 Chronic Division Superintendent

APPROVER:  
 Local Revenue Collection Officer I  
 Mervin T. Magallon