



POSTED

Republic of the Philippines
Department of Education
Region I
Schools Division Office
City of San Fernando (La Union)

DIVISION MEMORANDUM

DM No. 229, s. 2025

APR 29 2025

To: Assistant Schools Division Superintendent
Chief Education Supervisors
All Concerned Personnel

FROM: OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

SUBJECT: MASS OATHTAKING CEREMONY

Date: April 29, 2025

PARTICULARS

1. Relevant to Division Memorandum No. 219, s. 2025 (Re-assignment of Teaching and Non-Teaching Personnel), the Commission on Elections, through the Office of the Regional Election Director, Region I, has approved this Division's request for Authority to Transfer or Detail Officers and Employees in the Civil Service. Please see attached file.
2. The early issuance of assignments enables all concerned personnel to exercise full leadership during the conduct of Brigada Eskwela, thereby ensuring smooth, organized, and effective preparations toward a safe, clean, and learner-friendly school environment for School Year 2025–2026.
3. Accordingly, this Division will conduct a Mass Oath Taking Ceremony on May 8, 2025, at 9:00 AM, to be held at Division Training Center.
4. All concerned personnel are enjoined to wear corporate attire, specifically a white polo or blouse.
5. Immediate dissemination and strict compliance to all concerned is desired.


SHEILA MARIE A. PRIMICIAS, CESO VI
Schools Division Superintendent



Address: Tanqui, City of San Fernando, La Union
Tel. No./Fax No.: (072) 607-4715
Email Address: sanfernando.city1@deped.gov.ph



**Republic of the Philippines
Department of Education**

REGION I

SCHOOLS DIVISION OFFICE OF CITY OF SAN FERNANDO (LA UNION)

April 29, 2025

OFFICE OF THE REGIONAL ELECTION DIRECTOR

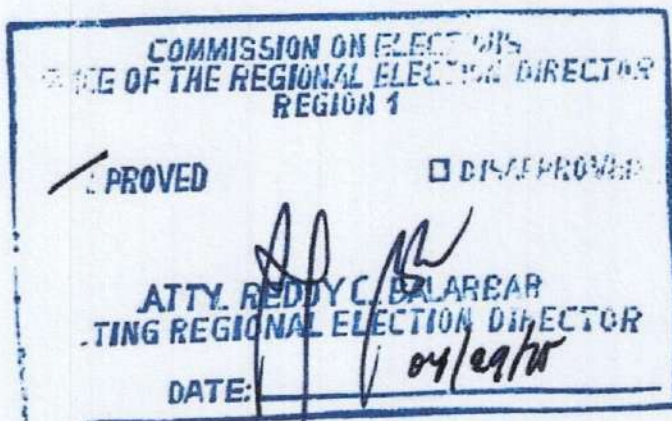
Comelec Regional Office I

City of San Fernando, La Union

Sir:

Respectfully submitting the Application for Request for Authority to transfer/Detail Officers or Employees in the Civil Service, this division, for approval.

Thank you.



Very truly yours,

SAP Primicias
SHEILA MARIA PRIMICIAS, EdD., CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

Instructions:

1. Please fill out the required information below. File this application for request for authority, together with the word document file saved on a CD or USB drive, with the office of the Law Department or Regional Election Director concerned.
2. Applications for request for authority filed through electronic mail shall not be accepted and acted upon by the Commission.
3. Additional sheets may be used.

**APPLICATION FOR REQUEST FOR AUTHORITY TO
TRANSFER OR DETAIL OFFICERS OR EMPLOYEES
IN THE CIVIL SERVICE**

For the May 12, 2025 National and Local Elections (NLE) and BARMM Parliamentary Elections (BPE)

COMMISSION ON ELECTIONS
OFFICE OF THE REGIONAL ELECTION DIRECTOR
REGION 1

APPROVED ☐ **DISAPPROVED** ☐

ATTY. REDDY C. CALARE
ACTING REGIONAL ELECTION DIRECTOR

DATE 04/29/24

Name of the Civil Service Employee	Present Station	Transferred Station	Justification for the Transfer or Detail	Name of the Requesting Authority, Position and Name of Agency
ARLYN B. BAMBICO	San Fernando South Central Integrated School	La Union National High School	- To ensure full leadership and implementation of the 2025 Brigada Eskwela (DepEd Order 12, 2025) on May 13 – 16, 2025. - Said appointment will not in any manner influence/relevant to the conduct of the 2025 NLE	Sheila Marie A. Primicias Schools Division Superintendent Department of Education - Schools Division Office – San Fernando City
KIMVERLY L. GANADEN	La Union National High School – Senior High School	Pao National High School / Pao Elementary School	- To ensure full leadership and implementation of the 2025 Brigada Eskwela (DepEd Order 12, 2025) on May 13 – 16, 2025. - Said appointment will not in any manner influence/relevant to the conduct of the 2025 NLE	
GLORIA C. ABAD	Mameltac Elementary School	Bangbangolan National High School / Elementary School	- To ensure full leadership and implementation of the 2025 Brigada Eskwela (DepEd Order 12, 2025) on May 13 – 16, 2025. - Said appointment will not in any manner influence/relevant to the conduct of the 2025 NLE	
BRENDA A. SABADO	La Union National High School	Dr. Quintin Balcita Sr. National High School	- To ensure full leadership and implementation of the 2025 Brigada Eskwela (DepEd Order 12, 2025) on May 13 – 16, 2025. - Said appointment will not in any manner influence/relevant to the conduct of the 2025 NLE	
JAYVEE S. COLOCAR	La Union National High School – Sacyud Annex	San Fernando City National Vocational High School	- To ensure full leadership and implementation of the 2025 Brigada Eskwela (DepEd Order 12, 2025) on May 13 – 16, 2025. - Said appointment will not in any manner influence/relevant to the conduct of the 2025 NLE	

POSTED

Name of the Civil Service Employee	Present Station	Transferred Station	Justification for the Transfer or Detail	Name of the Requesting Authority, Position and Name of Agency
ROJEMA S. LLANTADA	San Fernando South Central Integrated School	LUNHS-Sacyud Annex / Sacyud Elementary School	- To ensure full leadership and implementation of the 2025 Brigada Eskwela (DepEd Order 12, 2025) on May 13 – 16, 2025. - Said appointment will not in any manner influence/relevant to the conduct of the 2025 NLE	Sheila Marie A. Primicias Schools Division Superintendent Department of Education - Schools Division Office – San Fernando City
RODRIGO B. PANIT JR.	Dr. Quintin Balcita Sr. National High School	San Fernando South Central Integrated School	- To ensure full leadership and implementation of the 2025 Brigada Eskwela (DepEd Order 12, 2025) on May 13 – 16, 2025. - Said appointment will not in any manner influence/relevant to the conduct of the 2025 NLE	
NARCIE RICKY A. APILADO	Dalumpinas Integrated School	Sibuan-Otong Integrated School	- To ensure full leadership and implementation of the 2025 Brigada Eskwela (DepEd Order 12, 2025) on May 13 – 16, 2025. - Said appointment will not in any manner influence/relevant to the conduct of the 2025 NLE	
CONNIE ELLEN A. GUALBERTO	Dallangayan Elementary School	San Fernando City SPED Integrated School	- To ensure full leadership and implementation of the 2025 Brigada Eskwela (DepEd Order 12, 2025) on May 13 – 16, 2025. - Said appointment will not in any manner influence/relevant to the conduct of the 2025 NLE	
LAILA L. DATUIN	San Fernando City National Vocational High School	Nagyubuyuban Integrated School	- To ensure full leadership and implementation of the 2025 Brigada Eskwela (DepEd Order 12, 2025) on May 13 – 16, 2025. - Said appointment will not in any manner influence/relevant to the conduct of the 2025 NLE	
EMELIZA P. ABULENCIA	San Fernando City SPED Integrated School	Dalumpinas Integrated School	- To ensure full leadership and implementation of the 2025 Brigada Eskwela (DepEd Order 12, 2025) on May 13 – 16, 2025. - Said appointment will not in any manner influence/relevant to the conduct of the 2025 NLE	
MELINDA S. VERZOSA	La Union National High School	Lingsat Integrated School	- To ensure full leadership and implementation of the 2025 Brigada Eskwela (DepEd Order 12, 2025) on May 13 – 16, 2025. - Said appointment will not in any manner influence/relevant to the conduct of the 2025 NLE	COMMISSION ON ELECTIONS OFFICE OF THE REGIONAL ELECTION DIRECTOR REGION 1 ☒ APPROVED ☐ DISAPPROVED ATTY. REDDY C. BALAREAR ACTING REGIONAL ELECTION DIRECTOR DATE: 04/29/25

Name of the Civil Service Employee	Present Station	Transferred Station	Justification for the Transfer or Detail	Name of the Requesting Authority, Position and Name of Agency
GUADALOPE B. SOBREPENA	Ilocanos Elementary School	Catbangan Central School	- To ensure full leadership and implementation of the 2025 Brigada Eskwela (DepEd Order 12, 2025) on May 13 – 16, 2025. - Said appointment will not in any manner influence/relevant to the conduct of the 2025 NLE	Sheila Marie A. Primicias Schools Division Superintendent Department of Education - Schools Division Office – San Fernando City
GAY D. DANA O	Sibuan Otong Integrated School	San Fernando North Central School	- To ensure full leadership and implementation of the 2025 Brigada Eskwela (DepEd Order 12, 2025) on May 13 – 16, 2025. - Said appointment will not in any manner influence/relevant to the conduct of the 2025 NLE	
MA. MAGDALENA P. ABAYA	Baraoas Elementary School	Canaoay Elementary School	- To ensure full leadership and implementation of the 2025 Brigada Eskwela (DepEd Order 12, 2025) on May 13 – 16, 2025. - Said appointment will not in any manner influence/relevant to the conduct of the 2025 NLE	
GEMMA R. GRAYCOCHEA	Bangbangolan Elementary School	Ilocanos Elementary School	- To ensure full leadership and implementation of the 2025 Brigada Eskwela (DepEd Order 12, 2025) on May 13 – 16, 2025. - Said appointment will not in any manner influence/relevant to the conduct of the 2025 NLE	
EDWARD C. LUCINA	Lingsat Integrated School	Mameltac Elementary School	- To ensure full leadership and implementation of the 2025 Brigada Eskwela (DepEd Order 12, 2025) on May 13 – 16, 2025. - Said appointment will not in any manner influence/relevant to the conduct of the 2025 NLE	
WILLIAM A. TUBERA	Tanquigan Elementary School	Sagayad Elementary School	- To ensure full leadership and implementation of the 2025 Brigada Eskwela (DepEd Order 12, 2025) on May 13 – 16, 2025. - Said appointment will not in any manner influence/relevant to the conduct of the 2025 NLE	
AMORSOLO M. PUMARES JR.	Puspup Elementary School	San Agustin Poro Elementary School	- To ensure full leadership and implementation of the 2025 Brigada Eskwela (DepEd Order 12, 2025) on May 13 – 16, 2025. - Said appointment will not in any manner influence/relevant to the conduct of the 2025 NLE	

COMMISSION ON ELECTIONS
OFFICE OF THE REGIONAL ELECTION COMMISSION
REGION 1

APPROVED ☐ DISAPPROVED ☐

ATTY. REDDY C. BACAREZ
ACTING REGIONAL ELECTION COMMISSIONER

DATE: 04/29/24

Name of the Civil Service Employee	Present Station	Transferred Station	Justification for the Transfer or Detail	Name of the Requesting Authority, Position and Name of Agency
JONALYN B. CALUMPANG	Parparya Elmenetary School	Sevilla Elementary School	- To ensure full leadership and implementation of the 2025 Brigada Eskwela (DepEd Order 12, 2025) on May 13 – 16, 2025. - Said appointment will not in any manner influence/relevant to the conduct of the 2025 NLE	Sheila Marie A. Primicias Schools Division Superintendent Department of Education - Schools Division Office – San Fernando City
ALMA G. BALUBAR	San Agustin Poro Elementary School	Santiago Elementary School	- To ensure full leadership and implementation of the 2025 Brigada Eskwela (DepEd Order 12, 2025) on May 13 – 16, 2025. - Said appointment will not in any manner influence/relevant to the conduct of the 2025 NLE	
MERLINDA D. GACAYAN	Pao Elementary School	Baraoas Elementary School	- To ensure full leadership and implementation of the 2025 Brigada Eskwela (DepEd Order 12, 2025) on May 13 – 16, 2025. - Said appointment will not in any manner influence/relevant to the conduct of the 2025 NLE	
GINA B. BOADO	Sagayad Elementary School	Bungro Elementary School	- To ensure full leadership and implementation of the 2025 Brigada Eskwela (DepEd Order 12, 2025) on May 13 – 16, 2025. - Said appointment will not in any manner influence/relevant to the conduct of the 2025 NLE	
EDMON ARIEL V. ZAPICO	Bungro Elementary School	Dallangayan Elementary School	- To ensure full leadership and implementation of the 2025 Brigada Eskwela (DepEd Order 12, 2025) on May 13 – 16, 2025. - Said appointment will not in any manner influence/relevant to the conduct of the 2025 NLE	
JUSTINA B. DELOS SANTOS	Canaoay Elementary School	Cadaclan Elementary School	- To ensure full leadership and implementation of the 2025 Brigada Eskwela (DepEd Order 12, 2025) on May 13 – 16, 2025. - Said appointment will not in any manner influence/relevant to the conduct of the 2025 NLE	
RELYN A. DAGANTA	Sacyud Elementary School	Masicong Elementary School	- To ensure full leadership and implementation of the 2025 Brigada Eskwela (DepEd Order 12, 2025) on May 13 – 16, 2025. - Said appointment will not in any manner influence/relevant to the conduct of the 2025 NLE	

COMMISSION ON ELECTIONS
OFFICE OF THE REGIONAL ELECTION OFFICER
REGION 1
☒ **APPROVED** ☐ **DISAPPROVED**
ATTY. REDDY C. BALABAP
ACTING REGIONAL ELECTION OFFICER
DATE: 07/29/25

POSTED

Name of the Civil Service Employee	Present Station	Transferred Station	Justification for the Transfer or Detail	Name of the Requesting Authority, Position and Name of Agency
ALEXIS JOYCE A. CARIAGA	Bangbangolan National High School	Parparya Elementary School	- To ensure full leadership and implementation of the 2025 Brigada Eskwela (DepEd Order 12, 2025) on May 13 – 16, 2025. - Said appointment will not in any manner influence/relevant to the conduct of the 2025 NLE	Sheila Marie A. Primicias Schools Division Superintendent Department of Education - Schools Division Office – San Fernando City
MARIA LIZA P. HIGOY	San Fernando North Central School	Tanquigan Elementary School	- To ensure full leadership and implementation of the 2025 Brigada Eskwela (DepEd Order 12, 2025) on May 13 – 16, 2025. - Said appointment will not in any manner influence/relevant to the conduct of the 2025 NLE	
RAY ALVIN E. CALUB	La Union National High School	Puspup Elementary School	- To ensure full leadership and implementation of the 2025 Brigada Eskwela (DepEd Order 12, 2025) on May 13 – 16, 2025. - Said appointment will not in any manner influence/relevant to the conduct of the 2025 NLE	
MYLA M. DUCUSIN	Catbangan Central School	Pagudpud Integrated School	- To ensure full leadership and implementation of the 2025 Brigada Eskwela (DepEd Order 12, 2025) on May 13 – 16, 2025. - Said appointment will not in any manner influence/relevant to the conduct of the 2025 NLE	

CERTIFICATION

I, SHEILA MARIE A. PRIMICIAS of Department of Education – Schools Division Office – San Fernando City, La Union, hereby CERTIFY as follows:

- that the request is essential to the proper functioning of the office and shall not in any manner influence the conduct of the May 12, 2025 NLE and BPE;
- that the request shall not involve promotion or the giving of salary increases, remuneration or privilege, which is strictly prohibited without any exception during the period of forty (40) days before the conduct of elections;
- that this authorization shall be prospective in application and without prejudice to the applicable Civil Service Law, rules and regulations on personnel actions / movements.

REGION 1

APPROVED ☒ DISAPPROVED ☐

ATTY. REDDY C. BALABAR
ACTING REGIONAL ELECTION DIRECTOR

DATE: 04/29/25

Prepared and submitted by:

SHEILA MARIE A. PRIMICIAS, EdD, CESO VI
Schools Division Superintendent

Position & Name of Agency: Department of Education – Schools Division Office – San Fernando City, La Union
Date: April 28, 2025

POSTED

ANNEX "C"

Instructions:

1. Please fill out the required information below. File this application for request for authority, together with the word document file saved on a CD or USB drive, with the office of the Law Department or Regional Election Director concerned.
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3. Additional sheets may be used.

**APPLICATION FOR REQUEST FOR AUTHORITY TO
TRANSFER OR DETAIL OFFICERS OR EMPLOYEES
IN THE CIVIL SERVICE**

For the May 12, 2025 National and Local Elections (NLE) and BARMM Parliamentary Elections (BPE)

Name of the Civil Service Employee	Present Station	Transferred Station	Justification for the Transfer or Detail	Name of the Requesting Authority, Position and Name of Agency
RAMOEL G. ESPINUEVA	Masicong Elementary School	San Fernando South Central Integrated School	- To comply with the structured mentorship (1:10) ratio of Master Teachers and Beginning Teachers (DepEd Order 66, s. 2007) - Said appointment will not in any manner influence/relevant to the conduct of the 2025 NLE	Sheila Marie A. Primicias Schools Division Superintendent Department of Education - Schools Division Office – San Fernando City
HANNAH JIREH P. SORIANO	Mameltac Elementary School	Sibuan-Otong Integrated School	- To comply with the structured mentorship (1:10) ratio of Master Teachers and Beginning Teachers (DepEd Order 66, s. 2007) - Said appointment will not in any manner influence/relevant to the conduct of the 2025 NLE	
MARK FRANCIS E. MUNAR	Nagyubuyuban Integrated School	Lingsat Integrated School	- To comply with the structured mentorship (1:10) ratio of Master Teachers and Beginning Teachers (DepEd Order 66, s. 2007) - Said appointment will not in any manner influence/relevant to the conduct of the 2025 NLE	
RHODA C. CHAN	Lingsat Integrated School	La Union National High School	- To comply with the structured mentorship (1:10) ratio of Master Teachers and Beginning Teachers (DepEd Order 66, s. 2007) - Said appointment will not in any manner influence/relevant to the conduct of the 2025 NLE	

COMMISSION ON ELECTIONS
OFFICE OF THE REGIONAL ELECTION DIRECTOR
REGION 1

☒ APPROVED ☐ DISAPPROVED

ATTY. REDDY C. BAÑARAR
ACTING REGIONAL ELECTION DIRECTOR

DATE: 04/29/25

POSTED

Name of the Civil Service Employee	Present Station	Transferred Station	Justification for the Transfer or Detail	Name of the Requesting Authority, Position and Name of Agency
ARNOLD B. NAVARRETE	Catbangan Central School	Cadaclan Elementary School	- To comply with the structured mentorship (1:10) ratio of Master Teachers and Beginning Teachers (DepEd Order 66, s. 2007) - Said appointment will not in any manner influence/relevant to the conduct of the 2025 NLE	Sheila Marie A. Primicias Schools Division Superintendent Department of Education - Schools Division Office - San Fernando City
ROSART JAN O. SAMPAGA	San Fernando City SPED Integrated School	Tanquigan Elementary School	- To comply with the structured mentorship (1:10) ratio of Master Teachers and Beginning Teachers (DepEd Order 66, s. 2007) - Said appointment will not in any manner influence/relevant to the conduct of the 2025 NLE	

CERTIFICATION

I, SHEILA MARIE A. PRIMICIAS of Department of Education - Schools Division Office - San Fernando City, La Union, hereby CERTIFY as follows:

- 1) that the request is essential to the proper functioning of the office and shall not in any manner influence the conduct of the May 12, 2025 NLE and BPE;
- 2) that the request shall not involve promotion or the giving of salary increases, remuneration or privilege, which is strictly prohibited without any exception during the period of forty-five (45) days before the conduct of elections;
- 3) that this authorization shall be prospective in application and without prejudice to the applicable Civil Service Law, rules and regulations on personnel actions / movements.

Prepared and submitted by:

[Signature]
SHEILA MARIE A. PRIMICIAS, EdD, CESO VI
Schools Division Superintendent

Position & Name of Agency: Department of Education - Schools Division Office - San Fernando City, La Union
Date: April 28, 2025

COMMISSION ON ELECTIONS OFFICE OF THE REGIONAL ELECTION DIRECTOR REGION 1		☐ DISAPPROVED
☒ APPROVED	<i>[Signature]</i> ATTY. REDDY C. BALABAR ACTING REGIONAL ELECTION DIRECTOR	DATE: <u>04/28/25</u>

Instructions:

1. Please fill out the required information below. File this application for request for authority, together with the word document file saved on a CD or USB drive, with the office of the Law Department or Regional Election Director concerned.
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**APPLICATION FOR REQUEST FOR AUTHORITY TO
TRANSFER OR DETAIL OFFICERS OR EMPLOYEES
IN THE CIVIL SERVICE**

For the May 12, 2025 National and Local Elections (NLE) and BARM Parliamentary Elections (BPE)

Name of the Civil Service Employee	Present Station	Transferred Station	Justification for the Transfer or Detail	Name of the Requesting Authority, Position and Name of Agency
KLARENCE SALAYON	Sibuan-Otong Integrated School	La Union National High School	- To improve operational efficiency and effective management of schools' core functions before the 2025 Brigada Eskwela - Said appointment will not in any manner influence/relevant to the conduct of the 2025 NLE	Sheila Marie A. Primicias Schools Division Superintendent Department of Education - Schools Division Office - San Fernando City
DEAN CARLOS G. TAPPANGCO	Dalumpinas Integrated School	Pao National High School / Pao Elementary School / Bungro Elementary School	- To comply with the structured mentorship (1:10) ratio of Master Teachers and Beginning Teachers (DepEd Order 66, s. 2007) - Said appointment will not in any manner influence/relevant to the conduct of the 2025 NLE	
MARGIE B. BUSQUE	Catbangan Central School	San Fernando South Central Integrated School	- To improve operational efficiency and effective management of schools' core functions before the 2025 Brigada Eskwela - Said appointment will not in any manner influence/relevant to the conduct of the 2025 NLE	
RHEY CHRISTIAN S. NEGRANZA	Mameltac Elementary School	Sibuan-Otong Integrated School	- To comply with the structured mentorship (1:10) ratio of Master Teachers and Beginning Teachers (DepEd Order 66, s. 2007) - Said appointment will not in any manner influence/relevant to the conduct of the 2025 NLE	

**COMMISSION ON ELECTIONS
OFFICE OF THE REGIONAL ELECTION DIRECTOR
REGION 1**

☒ APPROVED

☐ DISAPPROVED

ATTY. REDDY C. BANGARAR
ACTING REGIONAL ELECTION DIRECTOR

DATE: 04/29/24

Name of the Civil Service Employee	Present Station	Transferred Station	Justification for the Transfer or Detail	Name of the Requesting Authority, Position and Name of Agency
MEI LIN S. TOQUERO	Sevilla Elementary School	Lingsat Integrated School	- To improve operational efficiency and effective management of schools' core functions before the 2025 Brigada Eskwela - Said appointment will not in any manner influence/relevant to the conduct of the 2025 NLE	Sheila Marie A. Primicias Schools Division Superintendent Department of Education - Schools Division Office - San Fernando City
ANTOINETTE R. ABALOS	Pagudpud Integrated School	Catbangen Central School	- To improve operational efficiency and effective management of schools' core functions before the 2025 Brigada Eskwela - Said appointment will not in any manner influence/relevant to the conduct of the 2025 NLE	
HERMENEGILDA H. MANZANO	La Union National High School	Ilocanos Elementary School	- To improve operational efficiency and effective management of schools' core functions before the 2025 Brigada Eskwela - Said appointment will not in any manner influence/relevant to the conduct of the 2025 NLE	
DIGNA E. ORIL	Ilocanos Elementary School	Mameltac Elementary School	- To improve operational efficiency and effective management of schools' core functions before the 2025 Brigada Eskwela - Said appointment will not in any manner influence/relevant to the conduct of the 2025 NLE	
MICHAEL VINCENT R. ABADO	Tanquigan Elementary School	Sagayad Elementary School	- To improve operational efficiency and effective management of schools' core functions before the 2025 Brigada Eskwela - Said appointment will not in any manner influence/relevant to the conduct of the 2025 NLE	

COMMISSION ON ELECTRONICS
OFFICE OF THE REGIONAL ELECTION DIRECTOR
REGION 1

☒ APPROVED ☐ DISAPPROVED

ATTY. REDDY C. REALARRER
ACTING REGIONAL ELECTION DIRECTOR

DATE: 01/29/24

Name of the Civil Service Employee	Present Station	Transferred Station	Justification for the Transfer or Detail	Name of the Requesting Authority, Position and Name of Agency
MARK MELONY B. CAVINTA	San Fernando City SPED Integrated School	Sevilla Elementary School	- To improve operational efficiency and effective management of schools' core functions before the 2025 Brigada Eskwela - Said appointment will not in any manner influence/relevant to the conduct of the 2025 NLE	Sheila Marie A. Primicias Schools Division Superintendent Department of Education - Schools Division Office - San Fernando City
REMPSON R. SALINAS	Pao Elementary School	Santiago Elementary School	- To improve operational efficiency and effective management of schools' core functions before the 2025 Brigada Eskwela - Said appointment will not in any manner influence/relevant to the conduct of the 2025 NLE	
MERYL U. MARZAN	San Fernando South Central Integrated School	Masicong Elementary School	- To improve operational efficiency and effective management of schools' core functions before the 2025 Brigada Eskwela - Said appointment will not in any manner influence/relevant to the conduct of the 2025 NLE	
RONALD N. TING	Canaoay Elementary School	Tanquigan Elementary School	- To improve operational efficiency and effective management of schools' core functions before the 2025 Brigada Eskwela - Said appointment will not in any manner influence/relevant to the conduct of the 2025 NLE	
ALBERTO M. CALICA	Sagayad Elementary School	San Agustin Poro Elementary School	- To improve operational efficiency and effective management of schools' core functions before the 2025 Brigada Eskwela - Said appointment will not in any manner influence/relevant to the conduct of the 2025 NLE	

☒ APPROVED
☐ DISAPPROVED
ATTY. REDDY C. BAKAREAR
 ACTING REGIONAL ELECTION DIRECTOR
 DATE: 04/20/20

OFFICE OF THE REGIONAL ELECTION DIRECTOR
 REGION 3
 COMMISSION ON ELECTIONS

Name of the Civil Service Employee	Present Station	Transferred Station	Justification for the Transfer or Detail	Name of the Requesting Authority, Position and Name of Agency
ORLAND N. BACANI	San Agustin Poro Elementary School	Pagudpud Integrated School	- To improve operational efficiency and effective management of schools' core functions before the 2025 Brigada Eskwela - Said appointment will not in any manner influence/relevant to the conduct of the 2025 NLE	Sheila Marie A. Primicias Schools Division Superintendent Department of Education - Schools Division Office – San Fernando City
CARL JIMWELL R. CASTILLO	San Fernando South Central Integrated School	San Fernando City National Vocational High School	- To improve operational efficiency and effective management of schools' core functions before the 2025 Brigada Eskwela - Said appointment will not in any manner influence/relevant to the conduct of the 2025 NLE	
KRISTIAN RAY A. LAZO	Dallanagan Elementary School	Canaoay Elementary School	- To improve operational efficiency and effective management of schools' core functions before the 2025 Brigada Eskwela - Said appointment will not in any manner influence/relevant to the conduct of the 2025 NLE	
LEILANI G. DUMAGUIN	San Fernando City National Vocational High School	Dallangayan Elementary School	- To improve operational efficiency and effective management of schools' core functions before the 2025 Brigada Eskwela - Said appointment will not in any manner influence/relevant to the conduct of the 2025 NLE	
CYNTHIA E. CIELO	Santiago Elementary School	San Fernando City SPED Integrated School	- To improve operational efficiency and effective management of schools' core functions before the 2025 Brigada Eskwela - Said appointment will not in any manner influence/relevant to the conduct of the 2025 NLE	
ADRIAN O. GUIAO	Lingsat Integrated School	Dalumpinas Integrated School	- To comply with the structured mentorship (1:10) ratio of Master Teachers and Beginning Teachers (DepEd Order 66, s. 2007) - Said appointment will not in any manner influence/relevant to the conduct of the 2025 NLE	

COMMISSION ON ELECTORAL
OFFICE OF THE REGIONAL ELECTORAL DIRECTOR
REGION 1

APPROVED

ATTY. REY C. ENARE/R
ACTING REGIONAL ELECTORAL DIRECTOR
DATE: 04/29/24

POSTED

Name of the Civil Service Employee	Present Station	Transferred Station	Justification for the Transfer or Detail	Name of the Requesting Authority, Position and Name of Agency
MARK JOSHUA A. SANCHEZ	Catbangan Central School	San Fernando South Central Integrated School	- To improve operational efficiency and effective management of schools' core functions before the 2025 Brigada Eskwela - Said appointment will not in any manner influence/relevant to the conduct of the 2025 NLE	Sheila Marie A. Primicias Schools Division Superintendent Department of Education - Schools Division Office - San Fernando City
RANDY V. LORENZANA	San Agustin Poro Elementary School	Lingsat Integrated School	- To comply with the structured mentorship (1:10) ratio of Master Teachers and Beginning Teachers (DepEd Order 66, s. 2007) - Said appointment will not in any manner influence/relevant to the conduct of the 2025 NLE	

CERTIFICATION

I, SHEILA MARIE A. PRIMICIAS of Department of Education - Schools Division Office - San Fernando City, La Union, hereby CERTIFY as follows:

- 1) that the request is essential to the proper functioning of the office and shall not in any manner influence the conduct of the May 12, 2025 NLE and BPE;
- 2) that the request shall not involve promotion or the giving of salary increases, remuneration or privilege, which is strictly prohibited without any exception during the period of forty-five (45) days before the conduct of elections;
- 3) that this authorization shall be prospective in application and without prejudice to the applicable Civil Service Law, rules and regulations on personnel actions / movements.



Prepared and submitted by:

SHEILA MARIE A. PRIMICIAS, EdD. CESO VI
Schools Division Superintendent

Position & Name of Agency: Department of Education - Schools Division Office - San Fernando City, La Union
Date: April 28, 2025