



Republic of the Philippines  
Department of Education

Region 1

SCHOOLS DIVISION OF CITY OF SAN FERNANDO (LA UNION)

DIVISION MEMORANDUM

DM NO. 243, s. 2025

MAY 09 2025

TO: SCHOOL HEADS OF SAN FERNANDO SOUTH CENTRAL IS,  
BANGBANGOLAN ES and SIBUAN-OTONG IS

FROM: OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

SUBJECT: REGIONAL TRAINING ON THE LITERACY REMEDIATION  
PROGRAM

DATE: May 8, 2025

PARTICULARS

1. Pursuant to Regional Memorandum No. 598, s. 2025 entitled "**Regional Training of Trainers on the Literacy Remediation Program**," the Department of Education shall implement the Literacy Remediation Program (LRP) as part of the summer programs for School Year 2024-2025.

2. In view of this, the Curriculum and Learning Management Division (CLMD) and the National Educators Academy of the Philippines (NEAP)-Region I, shall conduct the said training on May 9 to 10, 2025 in Ynad's Place Hotel and Resort, Bypass Road, City of San Fernando, La Union.

3. This two-day activity is designed to provide a comprehensive orientation on the key components of the program and capacitate identified trainers from the Schools Division Offices in preparation for their role in cascading the training to teacher-volunteers at the division level.

4. Attached is the list of participants to the said training.

5. For your information, dissemination and compliance.

**SHEILA MARIE A. PRIMICIAS, CESO VI**

Schools Division Superintendent

*[Signature]*

*[Signature]*

**Participants to the  
REGIONAL TRAINING OF TRAINERS ON THE LITERACY  
REMEDIATION PROGRAM  
Ynad's Place Hotel and Resort, Bypass Road, CSFLU  
May 9-10, 2025**

| <b>NAME</b>                   | <b>POSITIO<br/>N</b> | <b>SCHOOL</b>                          | <b>CONTACT<br/>NO.</b> | <b>EMAIL ADD</b>                     |
|-------------------------------|----------------------|--|------------------------|--------------------------------------|
| Ramoel S.<br>Espinueva        | MT I                 | San<br>Fernando<br>South<br>Central IS | 0916-6688266           | ramoel.espinueva@<br>deped.gov.ph    |
| Ayessa L.<br>Cabading         | MT I                 | Bangbangol<br>an ES                    | 0966-2798758           | ayessa.ladio@deped<br>.gov.ph        |
| Hannah<br>Jireh P.<br>Soriano | MT I                 | Sibuan-<br>Otong IS                    | 0995-3978267           | hannahjireh.soriano<br>@deped.gov.ph |





Republic of the Philippines  
Department of Education  
REGION I



**REGIONAL MEMORANDUM**

No. 598 s. 2025

**REGIONAL TRAINING OF TRAINERS ON THE LITERACY REMEDIATION PROGRAM**

To: Schools Division Superintendents

1. To strengthen foundational literacy and ensure that learners acquire essential reading skills before promotion to the next key stage, the Department of Education shall implement the Literacy Remediation Program (LRP) as part of the summer programs for School Year 2024-2025.
2. In view of this, the Curriculum and Learning Management Division (CLMD) and the National Educators Academy of the Philippines (NEAP)-Region I, shall conduct the Regional Training of Trainers on the Literacy Remediation Program on May 9 to 10, 2025 in a hotel in La Union (*specific venue will be announced in an advisory*). This two-day activity is designed to provide a comprehensive orientation on the key components of the program and capacitate identified trainers from the Schools Division Offices in preparation for their role in cascading the training to teacher-volunteers at the division level.
3. Specifically, the training aims to deepen participants' understanding of the structure, goals, and implementation guidelines of the Literacy Remediation Program; enhance their competence in the use of assessment tools and instructional materials aligned with the program; strengthen their facilitation skills to ensure effective delivery of the Division Training of Teachers; and promote a consistent and quality implementation of literacy remediation initiatives across all Schools Division Offices.
4. In this regard, each Schools Division Office is requested to identify and send participants who possess demonstrated expertise in reading instruction and remediation and have prior experience in facilitating capacity-building activities. It is highly encouraged that nominees are NEAP-certified facilitators or master teachers with a strong background in early grade literacy.
5. The identified trainers will serve as the lead resource persons in the conduct of their respective Division Training of Teachers, which is scheduled for May 14 to 16, 2025. The number of participants per division, along with the official list of members of the Regional Technical Working Group (TWG), is provided in *Enclosure 1*.
6. To support the conduct of the training, travel expenses of participants and TWG members shall be charged to GAA 2025 Direct Release (NLC Implementation) to be downloaded to SDOs subject to the usual accounting and auditing procedures. Participants may check in on May 8, 2025 starting at 2:00 P.M. Meals during the training shall be provided beginning with dinner on May 8, 2025 and ending with PM snacks on May 10, 2025.
7. All participants are advised to bring their own laptops or digital devices to participate in the hands-on sessions.

8. Teacher-participants shall be granted service credits for services rendered while on academic break while non-teaching personnel shall be granted compensatory time-off for services to be rendered on May 10, 2025 (Saturday) subject to existing CSC and DepEd issuances.

9. Should there be any concerns or queries, please contact the CLMD at telephone: (072) 682-2324, loc. 120 or email: [cimd.region1@deped.gov.ph](mailto:cimd.region1@deped.gov.ph).

10. For information, guidance, and compliance.



**TOLENTINO G. AQUINO**  
Director IV

Encl.: As stated

Reference: None

To be indicated in the Perpetual Index

Under the following subjects:

TRAINING LITERACY REMEDIATION

CLMD-jps/RM\_RTOTonLRP  
May 6, 2025





Enclosure to Regional Memorandum No. \_\_\_\_, s. 2025

**Number of Allotted Participants per SDO**

| SDO               | No. of Participants |
|-------------------|---------------------|
| Alaminos City     | 3                   |
| Batac City        | 3                   |
| Candon City       | 3                   |
| Dagupan City      | 3                   |
| Ilocos Norte      | 5                   |
| Ilocos Sur        | 5                   |
| La Union          | 5                   |
| Laoag City        | 3                   |
| Pangasinan I      | 5                   |
| Pangasinan II     | 5                   |
| San Carlos City   | 3                   |
| San Fernando City | 3                   |
| Urdaneta City     | 3                   |
| Vigan City        | 3                   |

**Technical Working Group  
Regional Office**

|                      |                                       |
|----------------------|---------------------------------------|
| Dinah C. Bonao       | Chief Education Supervisor,<br>HRDD   |
| Arlene A. Niro       | Chief Education Supervisor,<br>CLMD   |
| Johnson P. Sunga     | Education Program<br>Supervisor, CLMD |
| Joselito D. Daguison | Education Program<br>Supervisor, CLMD |
| Vivien R. De Guzman  | Education Program<br>Supervisor, HRDD |
| Karina G. Aragon     | Administrative Assistant,<br>NEAP R1  |

**Field Personnel**

| No. | Name                      | Division          | Position                     |
|-----|---------------------------|-------------------|------------------------------|
| 1   | Aleta Begonia             | Alaminos City     | Education Program Supervisor |
| 2   | Maria Concepcion A. Digay | Candon City       | Education Program Supervisor |
| 3   | Minafe G. Gabiola         | Dagupan City      | Master Teacher               |
| 4   | Doreen R. Macadangdang    | Ilocos Norte      | Master Teacher I             |
| 5   | Belen C. Aquino           | La Union          | Education Program Supervisor |
| 6   | Chrizelle Joy Rame        | Pangasinan I      | Head Teacher III             |
| 7   | Rujealyn Cancino          | Pangasinan I      | Master Teacher II            |
| 8   | Carol D. Villanueva       | San Fernando City | Master Teacher I             |
| 9   | Ferfel Rose Ann Lim       | Urdaneta City     | Principal I                  |



Republic of the Philippines  
Department of Education  
REGION I



REGIONAL MEMORANDUM  
No. 616, s. 2025

**VENUE OF THE REGIONAL TRAINING OF TRAINERS ON THE LITERACY  
REMEDATION PROGRAM**

To: Schools Division Superintendents

1. In reference to Regional Memorandum No. 598, s. 2025, the Department of Education Regional Office I announces that the venue of the Regional Training of Trainers on Literacy Remediation Program will be at Ynad's Place Hotel and Resort, Bypass Road, City of San Fernando, La Union.
2. Participants may check in starting at 2:00 PM on May 8, 2025. The first meal provision is Dinner on May 8, 2025 and the last meal provision is PM Snacks on May 10, 2025.
3. Should there be any concerns or queries, please contact the CLMD at telephone: (072) 682-2324, loc. 120 or email: clmd.region1@deped.gov.ph.
4. For information, guidance, and compliance.

**TOLENTINO G. AQUINO**  
Director IV

Encl.: None  
Reference: None  
To be indicated in the Perpetual Index  
Under the following subjects:

TRAINING LITERACY REMEDIATION

CLMD-jps/RM\_RTOTonLRP  
May 7, 2025

