



Republic of the Philippines  
Department of Education

Region 1

SCHOOLS DIVISION OF CITY OF SAN FERNANDO (LA UNION)

**DIVISION MEMORANDUM**

DM No.: 248 s. 2025

MAY 13 2025

TO: ASSISTANT SCHOOLS DIVISION SUPERINTENDENT  
CHIEF EDUCATION SUPERVISORS  
EDUCATION PROGRAM SUPERVISORS  
CONCERNED PUBLIC ELEMENTARY AND SECONDARY  
SCHOOL HEADS  
ALL OTHERS CONCERNED

FROM: OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

SUBJECT: ORIENTATION TRAINING ON THE UTILIZATION OF  
REGIONAL OFFICE-PROCURED READING PACKAGES

DATE: May 13, 2025

**PARTICULARS**

1. Relative to the Regional Memorandum No. 630, the Department of Education Regional Office I, through the Curriculum and Learning Management Division – Learning Resource Management Section, will conduct an Orientation-Training on the Utilization of the Regional Office – Procured Reading Packages at **Ynad's Place Hotel and Resort, Bypass Road, Brgy. Namtutan, City of San Fernando, La Union** on **May 16, 2025**, from **8:00 AM to 5:30 PM**.
2. The activity intends to orient and train reading specialists from select recipient schools on the utilization of the RO-procured reading packages. The participants are expected to cascade the training gains to the other recipient schools in the division.
3. Participants of the said activity are reading specialists, one primary teacher for each school below.

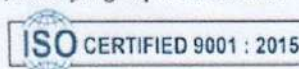
English Reading Kit Level I	- Catbangan Central School
Let's Read! Systematic Phonics	- SF South Central Integrated School
Magbasa Tayo!	- Lingsat Integrated School
Marungko Approach	
WIKAHON A	- SF North Central School



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"Sa Matatag na Panuntunan, Serbisyong Tapat Maaasahan"

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4. The head of the selected school should provide the name of the teacher-participant through this link <https://tinyurl.com/ReadingPackages2025> on or before May 15, 2025.
5. The venue of the activity shall be charged to the Region Office, and meals by the publishers of the reading packages. Travel expenses of the participants may be charged to local funds and other fund sources of the school.
6. For information, guidance, and immediate dissemination

**SHEILA MARIE A. PRIMICIAS, CESO VI**  
Schools Division Superintendent

*[Signature]* *[Signature]*



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