



Republic of the Philippines
Department of Education

Region 1

SCHOOLS DIVISION OF CITY OF SAN FERNANDO (LA UNION)

DIVISION MEMORANDUM

DM No.: 249 s. 2025

MAY 13 2025

TO: ASSISTANT SCHOOLS DIVISION SUPERINTENDENT
CHIEF EDUCATION SUPERVISORS
EDUCATION PROGRAM SUPERVISORS
CONCERNED PUBLIC ELEMENTARY AND SECONDARY
SCHOOL HEADS
ALL OTHERS CONCERNED

FROM: OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

SUBJECT: LOCAL BOOK FAIR AND FINALIZATION OF PRIORITY
LISTS FOR THE PROCUREMENT OF SUPPLEMENTARY
LEARNING RESOURCES FOR SCHOOL LIBRARIES AND
LIBRARY HUBS

DATE: May 13, 2025

PARTICULARS

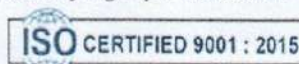
1. Relative to the Regional Memorandum No. 634 guided by DepEd Order No. 24, s. 2023 on the Guidelines for the Provision of Supplementary Learning Resources for School Libraries and Library Hubs, the Department of Education Regional Office I, through the Curriculum and Learning Management Division – Learning Resource Management Section, will conduct a Local Book Fair and Finalization of Priority Lists relative to the Procurement of Supplementary Learning Resources for School Libraries and Library Hubs on **May 15-18, 2025 at Ynad's Place Hotel and Resort, Bypass Road, Brgy. Namtutan, City of San Fernando, La Union.**
2. The activity intends to provide an avenue where various learning resources will be showcased and examined by various schools/SDO representatives. Through the fair, participants are expected to finalize the priority lists that will serve as one of the bases in procuring SLRs for school libraries and library hubs.
3. The Local Book Fair shall, in essence, constitute, among other activities, the market study and scoping usually undertaken by the end-users (EU) as a prerequisite to procurement.



Address : Tanqui, City of San Fernando
2500 La Union
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"Sa Matatag na Panuntunan, Serbisyong Tapat Maaasahan"

Document Code: _____
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4. Participants in this activity are the following:

Division Personnel

ARTURO B. QUIBAN JR. - LR Supervisor
SHEENA R. PARDILLA - Librarian II

Recipient Schools

Elementary

AMORSOLO PUMARES - School Head
San Agustin (Poro) ES
GLORIA ABAD - School Head
Bangbangolan Elementary School

Secondary

BRENDA A. SABADO - School Head
Dr. Quintin Balcita Sr. NHS
ARLYN B. BAMBICO - School Head
La Union National High School

5. First meal to be served is lunch on May 15, 2025 and the last meal is AM snack on May 18, 2025.
6. Participants are requested to bring a laptop and an extension cord.
7. Board and lodging, and meals of participants shall be charged to the Program Support Fund (PSF) for the Provision of Supplementary Learning Resources for School Libraries and Library Hubs downloaded to the Regional Office. Travel expenses of the participants shall be charged against local funds, subject to the usual government accounting and auditing rules and regulations.
8. Service credits or compensatory time off (CTO) shall be granted to the participants for services that will be rendered on weekends under the provisions of DepEd Order No. 52, s. 2023 and CSC-DBM Joint Circular No. 2, s. 2015.
9. For information, guidance, and immediate dissemination

SHEILA MARIE A. PRIMICIAS, CESO VI

Schools Division Superintendent

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