



Republic of the Philippines
Department of Education
 Region I
 Schools Division Office
 City of San Fernando (La Union)

DIVISION MEMORANDUM

DM No. 252, s. 2025

MAY 16 2025

To: **Assistant Schools Division Superintendent**
Chief Education Supervisors
Education Program Supervisors
Public Elementary and Secondary School Heads
All Other Concerned Personnel

FROM: **OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT**

SUBJECT: **OPLAN BALIK ESKWELA FOR SY 2025-2026**

Date: **May 16, 2025**

PARTICULARS

1. The Schools Division Office- City of San Fernando shall conduct **Oplan Balik Eskwela** to engage agencies, organizations, and other stakeholders in preparation for the opening of the **School Year (SY) 2025-2026**. The OBE is part of the Department's effort to ensure that learners from public and private schools are properly enrolled. It aims to address problems, queries, and other concerns commonly encountered by the public at the start of the school year.
2. The following is the committee for the **Oplan Balik Eskwela – Public Assistance Command Center (OBE-PACC)**:

Chair	:	Sheila Marie A. Primicias, CESO VI Schools Division Superintendent
Vice- Chair	:	Nestor C. Heraña Assistant Schools Division Superintendent
Members:		Jose Mari P. Almeida Chief Education Supervisor, SGOD Edgardo P. Cosares Chief Education Supervisor, CID Aprillyn B. Carbonell Accountant III / OIC- Administrative Officer V John Cristopher S. Laron Education Program Specialist II



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Michael F. Ramirez

Education Program Supervisor, ADM Coordinator

Rowena R. Abad

Education Program Supervisor, Madrassah Coordinator

Cristeta L. Ramolete

Planning Officer III

Raymund I. Marzan

Education Program Specialist II, ALS Coordinator

Nazka R. Sosmeña

Senior Education Program Specialist, Monitoring & Evaluation

3. The **OBE-PACC** shall serve as an information and complaints processing and routing mechanism. It shall perform the following functions:
 - a. Receive, process, and respond to simple queries, information requests and complaints from the general public, including those forwarded by other DepEd offices;
 - b. Assist in the dissemination and clarification of DepEd policies, programs, projects and processes, particularly those relevant to the opening of classes;
 - c. Correctly identify and coordinate with the concerned DepEd offices on complex concerns that will require the specific offices' appropriate action; and
 - d. Monitor, document, and submit reports on all issues and concerns received by the OBE-PACC, including the action taken.

7. The official hotlines, email addresses, and social media accounts (Facebook) of the Oplan Balik Eskwela – Public Assistance Command Center (OBE-PACC) are as follows:

Hotlines	:	(072) 607-4715
Email	:	sanfernando.city1@deped.gov.ph
Facebook	:	https://www.facebook.com/DepEdTayoR1SDOSanFernandoCity

8. Immediate and wide dissemination of the memorandum is desired.

SAP Primicias
SHEILA MARIE A. PRIMICIAS, CESO VI
 Schools Division Superintendent



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