



**Republic of the Philippines**  
**Department of Education**  
 Region I  
 Schools Division Office  
 City of San Fernando (La Union)

**DIVISION MEMORANDUM**

MAY 23 2025

DM No. 262, s. 2025

**To: Assistant Schools Division Superintendent**  
**SGOD and CID Chiefs**  
**Concerned Education Program Supervisors**  
**Concerned Elementary and Secondary Public and Private School Heads**  
**All Others Concerned**

**FROM: OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT**

**SUBJECT: Expansion of Training Faculty of the Revised K to 12 (MATATAG)**  
**Curriculum Implementation (Phase 2)**

**Date:** March 19, 2025

**PARTICULARS**

1. In reference to Regional Memorandum HRDD-2025-628, the Department of Education, through the National Educator's Academy of the Philippines Region 1 (NEAP-R1), shall conduct the Expansion of Training of the Training Faculty of the Revised K to 12 (MATATAG) Curriculum Implementation (Phase 2) in Baguio City on May 22-24, 2025, for Grades 2 and 3 and May 26-28 for Grades 5 and 8, 2025.
2. The activity aims to capacitate select learning facilitators to train public school teachers teaching Grades 2, 3, 5, and 8 and to ensure that they are accorded with proper knowledge and skills to implement the revised curriculum.
3. Enclosed is the list of participants with their assigned grade level.
4. The participants are reminded to bring their own laptops, chargers, extension cords, and other sources of internet connectivity (mobile data, pocket wifi, etc.)
5. Identified participants must submit the following:
  - a) Letter of intent;
  - b) Curriculum Vitae (following PRC template)- to be submitted on a separate link;
  - c) Declaration of Availability and Willingness – a signed statement confirming availability to attend training sessions during vacation (for teachers only);
  - d) Medical Certificate (issued by government physician, certifying the participant's physical fitness and emotional stability).



Address: Tanqui, City of San Fernando, La Union  
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**Schools Division Office**  
**City of San Fernando (La Union)**

6. This Division Memorandum will serve as the authority to travel of participants.
7. Participants are required to check in on day 0 and check out on Day 3. Please see the meal schedule below.

Meals	Day 0	Day 1	Day 2	Day 3	Day 4
Breakfast		✓	✓	✓	✓
AM Snack		✓	✓	✓	✓
Lunch	✓	✓	✓	✓	
PM Snack	✓	✓	✓	✓	
Dinner	✓	✓	✓	✓	

8. The participants' board and lodging shall be charged against the Human Resource Development (HRD) Funds. Travel expenses of participants shall be charged against downloaded 2025 HRD Continuing Fund. In case downloaded funds are insufficient, it can be charged to the SDO/School MOOE or local funds subject to usual accounting and auditing rules and regulations.
9. Service Credits or Compensatory Time-Off (CTO) shall be granted to the participants if the activity falls on holiday, weekend, cancellation or suspension of classes or work in Government Offices due to typhoon, flooding, other weather disturbances, and calamities pursuant to the guidelines specified in DepEd Order No. 53 s, 2003 on the Updated guidelines on Grant of Vacation Service Credits to Teachers and CSC-DBM Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Services Rendered, whichever is appropriate and applicable.
10. Immediate dissemination of this memorandum is desired.

  
**SHEILA MARIE C. PRIMICIAS, CESO VI**  
 Schools Division Superintendent

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Republic of the Philippines  
**Department of Education**  
 Region 1

**SCHOOLS DIVISION OF CITY OF SAN FERNANDO (LA UNION)**

**Expansion of Training Faculty of the Revised K to 12  
 (MATATAG) Curriculum Implementation (Phase 2)  
 List of Participants**

<b>GRADE 2</b>	<b>SCHOOL/OFFICE</b>
1. Alma G. Balubar	Santiago Elementary School
2. Ray Alvin Calub	Catbangel Elementary School calub
3. Maria Magdalena Abaya	Canaoay Elementary School
4. Gemma Graycochea	Ilocanos Elementary School
<b>GRADE 3</b>	
1. Nancy G. Hoggang	Schools Division Office
2. Wilhelm Sheila A. Pineda	Pao Elementary School
3. Carol Villanueva	Dallangayan Elementary School
4. Narcie Ricky Apilado	Sibuan-Otong Integrated School

<b>GRADE 5</b>		
<b>Subject</b>	<b>Participant</b>	<b>School/Office</b>
<b>AP</b>	Arnold Navarette	Cadaclan Elementary School
<b>English</b>	Arturo B. Quiban, Jr.	Schools Division Office
<b>Filipino</b>	Jeffrey R. Cariño	Catbangan Central School
<b>GMRC</b>	Ramoel Espenueva	South Central Intergated School
<b>MAPEH</b>	Judelyn Dulay	SFC SPED Integrated School
<b>Math</b>	Lorena C. Salvador	Schools Division Office
<b>Science</b>	Maria Liza P. Higoy	Tanquigan Elementary School
<b>TLE</b>	Ayessa L. Cabading	Bangbangolan Elementary School
<b>GRADE 8</b>		
<b>AP</b>	Michael F. Ramirez	Schools Division Office
<b>English</b>	Ferdinand Marc Sandoval	La Union NHS
<b>Filipino</b>	Hazel Ann S. Negranza	South Central Integrated School
<b>GMRC</b>	Maria Rhea C. Reyes	Schools Division Office
<b>MAPEH</b>	Citadel L. Casuga	La Union National High School
<b>Math</b>	Joanne Valdez	SFC Nat'l Vocational HS
<b>Science</b>	Mark Gil A. Fusilero	Bangbangolan National HS
<b>TLE</b>	Thea Zonette S. Medrano	Schools Division Office





Republic of the Philippines  
**Department of Education**  
REGION I



**POSTED**

**MEMORANDUM**

HRDD-2025- C28

**EXPANSION OF CORE TRAINING FACULTY OF THE REVISED K TO 12  
(MATATAG) CURRICULUM IMPLEMENTATION (PHASE 2)**

To: Schools Division Superintendents  
Schools Division of Alaminos City  
Schools Division of Batac City  
Schools Division of Candon City  
Schools Division of Dagupan City  
Schools Division of Ilocos Norte  
Schools Division of La Union  
Schools Division of Laoag City  
Schools Division of Pangasinan I  
Schools Division of Pangasinan II  
Schools Division of San Carlos City  
Schools Division of San Fernando City  
Schools Division of Urdaneta City  
Schools Division of Vigan City

1. The Department of Education, through the National Educators Academy of the Philippines Region 1 (NEAP-R1), shall conduct the Expansion of Core Training Faculty of the Revised K to 12 (MATATAG) Curriculum Implementation (Phase 2) in Baguio City on May 19-21, 2025.
2. The activity aims to capacitate select learning facilitators to train public school teachers teaching Grades 2, 3, 5, and 8 and to ensure that they are afforded with proper knowledge and skills to implement the revised curriculum.
3. The Schools Division Offices (SDOs) are encouraged to identify the participants from the profile of NEAP facilitators and Division Learning Facilitators/Resource Persons updated last February 2025 via the link <https://tinyurl.com/ReferenceLFsRPs> and from the list of selected Regional Writers of the Training Resource Package to serve as members of the Expansion of Core Training Faculty.
4. Enclosed is the breakdown of participants per SDO.
5. The selection is open to Teachers, Master Teachers, School Leaders (Officers-in-Charge, Teachers-in-Charge, Assistant Principals, and Principals), and teaching-related personnel (Chiefs, Education Program Supervisors, and Public Schools District Supervisors) who holds a master's degree graduate in Education with a specialization in the subject trained.
6. The participants are required to check in on Day 0 and check out on Day 4. Please see the meal schedule below.

Meals	Day 0	Day 1	Day 2	Day 3	Day 4
Breakfast		✓	✓	✓	✓
AM Snack		✓	✓	✓	✓
Lunch	✓	✓	✓	✓	
PM Snack	✓	✓	✓	✓	



7. The participants are reminded to bring their own laptops, chargers, extension cords, and other sources of internet connectivity (e.g., mobile data, pocket wifi, etc.).
8. Identified participants must submit the following:
  - a. Letter of Intent
  - b. Curriculum Vitae (following the PRC template) – to be submitted on a separate link
  - c. Declaration of Availability and Willingness – a signed statement confirming availability to attend training sessions during vacation (for teachers only)
  - d. Medical Certificate (issued by a government physician, certifying the participant's physical fitness and emotional stability)
9. The SGOD-HRDS, in collaboration with the CID, shall submit the list of identified learning facilitators—approved by the Schools Division Superintendent (SDS)—along with the required documents stated above, on or before May 15, 2025, through the link: <https://tinyurl.com/SDOlistpax-expansion>.
10. The participants' board and lodging shall be charged against the Human Resource Development (HRD) Funds. Travel expenses of participants shall be charged against downloaded 2025 HRD Continuing Fund. In case downloaded funds are insufficient, it can be charged to the ~~RS~~ SDO/School MOOE or local funds subject to usual accounting and auditing rules and regulations.
11. Service Credits or Compensatory Time-Off (CTO) shall be granted to the participants if the activity falls on holiday, weekend, cancellation or suspension of classes and work in Government Offices due to typhoon, flooding, other weather disturbances, and calamities pursuant to the guidelines specified in DepEd Order No. 53, s. 2003 on the Updated Guidelines on Grant of Vacation Service Credits to Teachers and CSC-DBM Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Services Rendered, whichever is appropriate and applicable.
12. For queries and other concerns, please contact HRDD-NEAP R1 through (072) 682-23-21 or email at [neap.region1@deped.gov.ph](mailto:neap.region1@deped.gov.ph).
13. Immediate dissemination of this Memorandum is desired.

For the Regional Director:

**RHODA T. RAZON**  
Director III

Reference: DM-OUHROD-2025-1064  
Encl: As stated  
To be indicated in the Perpetual Index  
Under the following subjects:

**TRAINING PROGRAMS**

HRDD/kmmb/vrdg/RM\_ExpansionofCoreTrainingFaculty  
May 7, 2025







Republic of the Philippines  
Department of Education  
REGION I

Enclosure

EXPANSION OF CORE TRAINING FACULTY OF THE REVISED K TO 12 (MATATAG) CURRICULUM IMPLEMENTATION (PHASE 2)

Breakdown of Participants

SDO	Grade 5											Grade 8										
	Grade 2	Grade 3	AP	English	Filipino	GNIRC	MAPEH	Math	Science	TLE	Subtotal	AP	English	Filipino	GNIRC	MAPEH	Math	Science	TLE	Subtotal		
Alaminos City	5	4	1	1	1	1	1	1	1	1	8	1	1	1	1	1	1	1	1	8		
Batoc City	5	4	1	1	1	1	1	1	1	1	8	1	1	1	1	1	1	1	1	8		
Candon City	5	4	1	1	1	1	1	1	1	1	8	1	1	1	1	1	1	1	1	8		
Dayupan City	5	7	1	1	1	1	1	1	1	1	8	1	1	1	1	1	1	1	1	8		
Ilocos Norte	22	18	4	4	4	4	4	4	4	4	32	3	3	3	3	2	2	2	3	20		
La Union	30	35	5	5	5	5	5	5	5	5	40	4	4	4	4	5	5	5	4	36		
Laoag City	5	5	1	1	1	1	1	1	1	1	8	1	1	1	1	1	1	1	1	8		
Pangasinan I	56	64	7	7	7	7	7	7	7	7	56	6	6	6	6	6	6	6	7	49		
Pangasinan II	54	50	6	6	6	6	6	6	6	6	48	3	3	3	3	4	4	4	4	29		
San Carlos City	7	9	1	1	1	1	1	1	1	1	8	1	1	1	1	1	1	1	1	8		
San Fernando City	4	4	1	1	1	1	1	1	1	1	8	1	1	1	1	1	1	1	1	8		
Tidiana City	5	6	1	1	1	1	1	1	1	1	8	1	1	1	1	1	1	1	1	8		
Vigan City	4	4	1	1	1	1	1	1	1	1	8	1	1	1	1	1	1	1	1	8		
TOTAL	207	214	31	31	31	31	31	31	31	31	248	25	25	25	26	26	26	26	27	206		

Number of Training Faculty (EXPANSION)