



Republic of the Philippines  
Department of Education  
Region 1

SCHOOLS DIVISION OF CITY OF SAN FERNANDO (LA UNION)

DIVISION MEMORANDUM

No.: 285 s. 2025

JUN 02 2025

TO Assistant Schools Division Superintendent  
Chief Education Supervisors  
All Public Elementary and Secondary School Heads  
ALL SDO Personnel

FROM **SHEILA MARIE A. PRIMICIAS, CESO VI**  
Schools Division Superintendent

SUBJECT **SUBMISSION OF ANNUAL PHYSICAL EXAMINATION RESULTS**

DATE June 2, 2025

Particulars

1. In line with the SDO's commitment in promoting the health and well-being of all teaching and non-teaching personnel, all are hereby directed to submit the **Annual Physical Examination (APE) Results** for CY 2025.
2. All teaching and non-teaching personnel must accomplish and submit the required APE data through the official Google Form link: **<https://tinyurl.com/SFC-APEResults2025> on or before June 30, 2025.**
3. Scanned APE results must be submitted as a **single PDF file**, using the following filename format: **LASTNAME, FIRSTNAME** (e.g., *Dela Cruz, Juan*).
4. School heads are responsible for ensuring the **completeness** of the data to be submitted.
5. For your **information, guidance, and compliance.**

**SHEILA MARIE A. PRIMICIAS, CESO VI**  
Schools Division Superintendent



Address : Tanqui, City of San Fernando  
2500 La Union  
Tel. No. : (072) 607-4715  
Email : [sanfernando.city1@deped.gov.ph](mailto:sanfernando.city1@deped.gov.ph)

"Sa Matatag na Panuntunan, Serbisyong Tapat Maaasahan"

Document Code: \_\_\_\_\_  
Reference No. : \_\_\_\_\_

