



Republic of the Philippines  
**Department of Education**  
REGION I  
SCHOOLS DIVISION OFFICE - CITY OF SAN FERNANDO (LA UNION)

**ANNUAL PROCUREMENT PLAN FOR FY 2026**

☐ INDICATIVE ☐ FINAL ☒ **UPDATED [Version No. 01]**

| PROCUREMENT PROJECT DETAILS                          |                               |                                    |                           |                                                          |                                                                                | PROJECTED TIMELINE (MM/YYYY)  |                             | FUNDING DETAILS |                                                           | PROCUREMENT STRATEGY OR TOOLS | REMARKS<br>(Other relevant descriptions of the procurement project, if applicable) |
|------------------------------------------------------|-------------------------------|------------------------------------|---------------------------|----------------------------------------------------------|--------------------------------------------------------------------------------|-------------------------------|-----------------------------|-----------------|-----------------------------------------------------------|-------------------------------|------------------------------------------------------------------------------------|
| Project Title                                        | End-User or Implementing Unit | General Description of the Project | Mode of Procurement       | To be covered by an Early Procurement Activity? (Yes/No) | Criteria for Bid Evaluation (Including Sustainability and Domestic Preference) | Start of Procurement Activity | End of Procurement Activity | Source of Fund  | Estimated Budget / Approved Budget for the Contract (Php) |                               |                                                                                    |
| Column 1                                             | Column 2                      | Column 3                           | Column 4                  | Column 5                                                 | Column 6                                                                       | Column 7                      | Column 8                    | Column 9        | Column 10                                                 | Column 11                     | Column 12                                                                          |
| <b>General Requirements</b>                          |                               |                                    |                           |                                                          |                                                                                |                               |                             |                 |                                                           |                               |                                                                                    |
| Drug and Medicine Expenses                           | SGOD                          | Goods                              | Small Value Procurement   | No                                                       | LCRB                                                                           | Various Date                  | Various Date                | GAA 2026        | 23,000.00                                                 | N/A                           | Yearly requirement                                                                 |
| Medical, Dental and Laboratory Supplies Expenses     | SGOD                          | Goods                              | Small Value Procurement   | No                                                       | LCRB                                                                           | Various Date                  | Various Date                | GAA 2026        | 23,000.00                                                 | N/A                           | Yearly requirement                                                                 |
| Fuel, Oil and Lubricants                             | OSDS                          | Goods                              | Small Value Procurement   | No                                                       | LCRB                                                                           | Various Date                  | Various Date                | GAA 2026        | 450,000.00                                                | N/A                           | Yearly requirement                                                                 |
| Procurement of S/E- Office Equipment                 | OSDS                          | Goods                              | <b>Direct Acquisition</b> | No                                                       | LCRB                                                                           | Various Date                  | Various Date                | GAA 2026        | 50,000.00                                                 | N/A                           | Yearly requirement<br><b>Change of Mode of Procurement</b>                         |
| Procurement of S/E- Printing Equipment               | OSDS                          | Goods                              | Small Value Procurement   | No                                                       | LCRB                                                                           | Various Date                  | Various Date                | GAA 2026        | 23,000.00                                                 | N/A                           | Yearly requirement                                                                 |
| Procurement of S/E- ICT Equipment                    | OSDS                          | Goods                              | Small Value Procurement   | No                                                       | LCRB                                                                           | Various Date                  | Various Date                | GAA 2026        | 154,000.00                                                | N/A                           | Yearly requirement                                                                 |
| Procurement of Other Supplies, Materials and Devices | OSDS                          | Goods                              | Small Value Procurement   | No                                                       | LCRB                                                                           | Various Date                  | Various Date                | GAA 2026        | 949,000.00                                                | N/A                           | Yearly requirement                                                                 |
| Purified Drinking Water                              | OSDS                          | Goods                              | Small Value Procurement   | No                                                       | LCRB                                                                           | Various Date                  | Various Date                | GAA 2026        | 31,000.00                                                 | N/A                           | Yearly requirement                                                                 |
| Electric Bill                                        | OSDS                          | Services                           | <b>Direct Contracting</b> | No                                                       | LCRB                                                                           | Various Date                  | Various Date                | GAA 2026        | <b>1,548,400.00</b>                                       | N/A                           | Yearly requirement<br><b>Change of ABC</b>                                         |
| Landline                                             | OSDS                          | Services                           | Direct Contracting        | No                                                       | LCRB                                                                           | Various Date                  | Various Date                | GAA 2026        | 24,000.00                                                 | N/A                           | Yearly requirement                                                                 |
| Internet Subscription                                | OSDS                          | Services                           | Small Value Procurement   | No                                                       | LCRB                                                                           | Various Date                  | Various Date                | GAA 2026        | 142,000.00                                                | N/A                           | Yearly requirement                                                                 |
| Repair and Maintenance of Other Structures           | SGOD                          | Goods                              | Small Value Procurement   | No                                                       | LCRB                                                                           | Various Date                  | Various Date                | GAA 2026        | 800,000.00                                                | N/A                           | Yearly requirement                                                                 |
| Repair and Maintenance of Office Equipment           | OSDS                          | Goods                              | Small Value Procurement   | No                                                       | LCRB                                                                           | Various Date                  | Various Date                | GAA 2026        | 88,000.00                                                 | N/A                           | Yearly requirement                                                                 |
| Repair and Maintenance of ICT Equipment              | OSDS                          | Goods                              | Small Value Procurement   | No                                                       | LCRB                                                                           | Various Date                  | Various Date                | GAA 2026        | 31,000.00                                                 | N/A                           | Yearly requirement                                                                 |
| Repair and Maintenance of Other Equipment            | OSDS                          | Goods                              | Small Value Procurement   | No                                                       | LCRB                                                                           | Various Date                  | Various Date                | GAA 2026        | 21,000.00                                                 | N/A                           | Yearly requirement                                                                 |
| Repair and Maintenance of Motor Vehicles             | OSDS                          | Goods                              | Small Value Procurement   | No                                                       | LCRB                                                                           | Various Date                  | Various Date                | GAA 2026        | 154,000.00                                                | N/A                           | Yearly requirement                                                                 |
| Training expenses                                    | OSDS                          | Services                           | Small Value Procurement   | No                                                       | LCRB                                                                           | Various Date                  | Various Date                | GAA 2026        | 360,000.00                                                | N/A                           | Yearly requirement                                                                 |
| Mobile                                               | OSDS                          | Services                           | Small Value Procurement   | No                                                       | LCRB                                                                           | Various Date                  | Various Date                | GAA 2026        | 318,000.00                                                | N/A                           | Yearly requirement                                                                 |



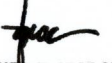
| PROCUREMENT PROJECT DETAILS                                                                                                 |                               |                                    |                         |                                                          |                                                                                | PROJECTED TIMELINE (MM/YYYY)  |                             | FUNDING DETAILS |                                                           | PROCUREMENT STRATEGY OR TOOLS | REMARKS (Other relevant descriptions of the procurement project, if applicable) |
|-----------------------------------------------------------------------------------------------------------------------------|-------------------------------|------------------------------------|-------------------------|----------------------------------------------------------|--------------------------------------------------------------------------------|-------------------------------|-----------------------------|-----------------|-----------------------------------------------------------|-------------------------------|---------------------------------------------------------------------------------|
| Project Title                                                                                                               | End-User or Implementing Unit | General Description of the Project | Mode of Procurement     | To be covered by an Early Procurement Activity? (Yes/No) | Criteria for Bid Evaluation (Including Sustainability and Domestic Preference) | Start of Procurement Activity | End of Procurement Activity | Source of Fund  | Estimated Budget / Approved Budget for the Contract (Php) |                               |                                                                                 |
| Column 1                                                                                                                    | Column 2                      | Column 3                           | Column 4                | Column 5                                                 | Column 6                                                                       | Column 7                      | Column 8                    | Column 9        | Column 10                                                 | Column 11                     | Column 12                                                                       |
| Janitorial Services                                                                                                         | OSDS                          | Services                           | Small Value Procurement | No                                                       | LCRB                                                                           | Various Date                  | Various Date                | GAA 2026        | 2,000.00                                                  | N/A                           | Yearly requirement                                                              |
| Security Services                                                                                                           | OSDS                          | Services                           | Small Value Procurement | No                                                       | LCRB                                                                           | Various Date                  | Various Date                | GAA 2026        | 239,000.00                                                | N/A                           | Yearly requirement                                                              |
| Other Subscription Expenses                                                                                                 | OSDS                          | Goods                              | Small Value Procurement | No                                                       | LCRB                                                                           | Various Date                  | Various Date                | GAA 2026        | 5,000.00                                                  | N/A                           | Yearly requirement                                                              |
| Training expenses                                                                                                           | SGOD                          | Services                           | Small Value Procurement | No                                                       | LCRB                                                                           | Various Date                  | Various Date                | GAA 2026        | 273,650.00                                                | N/A                           | For GAD Training                                                                |
| Training expenses                                                                                                           | SGOD                          | Services                           | Small Value Procurement | No                                                       | LCRB                                                                           | Various Date                  | Various Date                | GAA 2026        | 1,147,000.00                                              | N/A                           | For HRTD Trainings                                                              |
| Training Expenses for the Conduct of the 2026 Division Festival of Talents                                                  | CID                           | Goods Services                     | Small Value Procurement | No                                                       | LCRB                                                                           | 02/2026                       | 04/2026                     | GAA 2026        | 50,000.00                                                 | N/A                           | New Procurement Activity                                                        |
| Procurement and Door-to-Door Delivery of 2025 Manipulative Materials for Learners with Disabilities                         | CID                           | Goods                              | Small Value Procurement | No                                                       | LCRB                                                                           | 06/2026                       | 07/2026                     | GAA 2025        | 1,351,351.35                                              | N/A                           | New Procurement Activity                                                        |
| Nutritious Food Productsa and Hauling Fee for FY 2026 School-Based Feeding Program (SBFP)                                   | SGOD                          | Goods Services                     | Public Bidding          | No                                                       | LCRB                                                                           | 06/2026                       | 08/2026                     | GAA 2026        | 3,125,260.00                                              | N/A                           | New Procurement Activity                                                        |
| Other Expenses for FY 2026 School-Based Feeding Program (SBFP)                                                              | SGOD                          | Goods Services                     | Small Value Procurement | No                                                       | LCRB                                                                           | 06/2026                       | 08/2026                     | GAA 2026        | 1,824,220.10                                              | N/A                           | New Procurement Activity                                                        |
| Procurement of Safety Equipment for DRRM Program                                                                            | SGOD                          | Goods                              | Small Value Procurement | No                                                       | LCRB                                                                           | 06/2026                       | 07/2026                     | GAA 2026        | 430,563.00                                                | N/A                           | New Procurement Activity                                                        |
| Playing uniforms of the Palarong Pambansa 2026 Athletes                                                                     | SGOD                          | Goods                              | Small Value Procurement | No                                                       | LCRB                                                                           | 05/2026                       | 06/2026                     | GAA 2026        | 25,000.00                                                 | N/A                           | New Procurement Activity                                                        |
| Printing of Story Books for Key Stage 1 Learners (Kindergarten to Grade 3)                                                  | SGOD                          | Goods                              | Small Value Procurement | No                                                       | LCRB                                                                           | 06/2026                       | 07/2026                     | GAA 2026        | 792,450.00                                                | N/A                           | New Procurement Activity                                                        |
| <b>Miscellaneous Items (for Direct Acquisition only) Sec 32.2 of RA No. 12009</b>                                           |                               |                                    |                         |                                                          |                                                                                |                               |                             |                 |                                                           |                               |                                                                                 |
| Office Supplies for Wash in School Program                                                                                  | SGOD                          | Goods                              | Direct Acquisition      | No                                                       | N/A                                                                            | 06/2026                       | 07/2026                     | GAA 2026        | 50,000.00                                                 | N/A                           | New Procurement Activity                                                        |
| Agricultural Tools for Development of Gulayan                                                                               | SGOD                          | Goods                              | Direct Acquisition      | No                                                       | N/A                                                                            | 06/2026                       | 07/2026                     | GAA 2026        | 100,000.00                                                | N/A                           | New Procurement Activity                                                        |
| Multi-Vitamins and Soap for School Based Feeding Program                                                                    | SGOD                          | Goods                              | Direct Acquisition      | No                                                       | N/A                                                                            | 06/2026                       | 07/2026                     | GAA 2026        | 88,360.00                                                 | N/A                           | New Procurement Activity                                                        |
| Procurement of Water Pump                                                                                                   | OSDS                          | Goods                              | Direct Acquisition      | No                                                       | N/A                                                                            | 06/2026                       | 06/2026                     | GAA 2026        | 23,500.00                                                 | N/A                           | New Procurement Activity                                                        |
| <b>Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM (kindly indicate the summary/total amounts only)</b> |                               |                                    |                         |                                                          |                                                                                |                               |                             |                 |                                                           |                               |                                                                                 |
| Office supplies expenses                                                                                                    | DepEd SDO CSFLU               | Goods                              | Agency to Agency        | No                                                       | LCRB                                                                           | Various Date                  | Various Date                | GAA 2026        | 759,961.55                                                | N/A                           | Yearly Requirement                                                              |

Note: Insert additional rows as necessary

Total Amount of Estimated Budget for EPA Projects:  
Total Amount of CSEs to be purchased from PS-DBM:  
Total Amount of Estimated Budget:

-  
759,961.55  
15,476,716.00

Prepared by:

  
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Administrative Officer IV  
Bids and Awards Committee Secretariat

Recommended by:  
By the Authority of the Bids and Awards Committee:

  
VIC EMERSON C. DANA  
Supervising Education Program Specialist  
Officer-in-Charge  
Office of the Assistant Schools Division Superintendent  
Bids and Awards Committee Chairperson

Approved by:

  
NESTOR C. HERAÑA  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent  
Head of the Procuring Entity