



Republic of the Philippines

**SCHOOLS DIVISION OFFICE – CITY OF SAN FERNANDO (LU)**

Tanqui, City of San Fernando (La Union)
 Telefax : (072) – 607 4715 Email Address : sanfernando.city1@depd.gov.ph

**REQUEST FOR QUOTATION**

Date : **July 21, 2026**
 Quotation No.: **RFQ-2026-07-091**

(Company Name)

(Address)

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **July 27, 2026 at 10:00AM** in the return envelope attached herewith


VIC EMERSON C. DANA O
 BAC Chairperson

- Note:**
1. All Entries must be typewritten/handwritten
 2. Delivery period within _____ Calendar Days
 3. Warranty shall be for a period of six (6) months for supplies & materials, One year (1) for equipment, from date of acceptance by the procuring Entity
 4. Price validity shall be for a period of 30 Calendar Days
 5. G-EPS registration certificate shall be attached upon submission of the quotation.
 6. Bidders shall submit original brochures showing certifications of the product being offered
 7. The Approved Budget for the Contract (ABC) for this Project is **Php 779,998.00**
 8. The award shall be made per Item Basis, x **Total Qouted Basis**, or Lot Basis
 9. In case of discrepancy between the Unit Cost and the Total Cost, **Unit Cost shall prevail.**
 10. Bidders shall attach to this RFQ a copy of **Business Permit/Permit to Engage in Business, PhilGEPS Organization ID, Notarized Omnibus Sworn Statement and Income/Business Income Tax.**
 11. Mode of Procurement: **NGPA Section 34: Small Value Procurement**

Item No.	Item Description	Qty	Unit	Unit Price	Total Price
Procurement of Computer Printer with Feeder and Computer Laptop to be utilized for the Academic Recovery and Accessible Learning (ARAL) Program on July 2026					
1	Computer Printer with Feeder	34	unit		
2	Computer Laptop Processor: At least Ryzen 5 or i5 or its other equivalent to other brands Operating System: Windows 10 or 11 Display: At least 14.0" Full HD (1920X1080) Graphics: Intel or AMD or its other equivalent to other brands Memory: At least 16GB Storage: At least 512Gb SSD Weight: At least 1.45 kg (3.2 lbs) Ports: with 1x USB Type-C, up to 3x USB Type-A, HDMI, Ethernet (RJ-45), and a 3.5 mm combo audio jack	2	unit		
	-Nothing Follows-				
Grand Total:					

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices noted above.

Brand and Model : _____
 Delivery Period : _____
 Warranty : _____
 Price Validity : _____

(Printed Name / Signature)

(Tel. No./Cellphone No./E-mail Address)

Canvassed by: _____

(Tax Identification Number (TIN))