Republic of the Philippines
DepED
SCHOOLS DIVISION OFFICE – CITY OF SAN FERNANDO (LU)
Tanqui, City of San Fernando (La Union)
Telefax : (072) – 607 4715 Email Address : sanfernando.city1@deped.gov.ph

REQUEST FOR QUOTATION

Date : **October 14, 2026**
Quotation No.: **RFQ-2026-10-161**

_____
(Company Name)

_____
(Address)

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than ***October 21, 2026 at 08:30AM*** *in the return envelope attached herewith*

VIC EMERSON C. DANAO
BAC Chairperson

Note:
1. All Entries must be typewritten/handwritten
2. Delivery period within _____Calendar Days
3. Warranty shall be for a period of six (6) months for supplies & materials, One year (1) for equipment, from date of acceptance by the procuring Entity
4. Price validity shall be for a period of _____ Calendar Days
5. G-EPS registration certificate shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures showing certifications of the product being offered
7. The Approved Budget for the Contract (ABC) for this Project is **Php 280,957.62**
8. The award shall be made per ____**Item Basis**, __x__**Total Qouted Basis, or** ____**Lot Basis**
9. In case of discrepancy between the Unit Cost and the Total Cost, **Unit Cost shall prevail.**
10. Bidders shall attach to this RFQ a copy of **Business Permit/Permit to Engage in Business, PhilGEPS Organization ID, Tax Certification and Notarized Omnibus Sworn Statement**
11. Mode of Procurement: **NGPA Section 34: Small Value Procurement**

Item No.	Item Description	Qty	Unit	Unit Price	Total Price
Procurement for the Repair of Roofing Leaks, Damaged Ceilings, Electrical Fixtures, Water System and Fire Alarm Systems of DepEd SDO - City of San Fernando (La Union)					
1	**I. DIRECT COST**				
	General Requirements	1	lot		
	MAIN BUILDING				
	Doors and Windows	1	set		
	Roofing Works	5	sq.m		
	Carpentry Works	1	lot		
	Electrical Works	13	set		
	Plumbing Works	1	lot		
	Fire Alarm and Switch	2	set		
	ANNEX BLDG				
	Masonry Works	3.45	sqm		
	Doors and Windows	1	lot		
	Electrical Works	2	set		
	Plumbing Works	1	lot		
	Fire Alarm and Switch	1	set		
	Painting Works	6.9	sq.m		
	DIVISION TRAINING CENTER				
	Roofing Works	100	pc		
	Electrical Works	3	set		
	Fire Alarm and Switch	1	set		
	Painting Works	37.5	sq.m		

Item No.	Item Description	Qty	Unit	Unit Price	Total Price
	ARCHIVE ROOM				
	Doors and Windows	1	set		
	Roofing Works	10	pc		
	Carpentry Works	17.2	sq.m		
	Electrical Works	1	lot		
	Painting Works	45.6	sq.m		
	SCHOOL HEALTH AND NUTRITION UNIT				
	Doors and Windows	1	set		
	Roofing Works	6	sq.m		
	COA OFFICE				
	Roofing Works	36	sq.m		
	Carpentry Works	25	sq.m		
	Electrical Works	1	lot		
	II. INDIRECT COST				
	Overhead Expenses				
	Contingencies				
	Miscellaneous				
	Contractor's profit				
	III. TAX				
	Note: Please refer to the attached Program of Works and Detailed Cost Estimate and accomplish the required information accordingly.				
	~Nothing Follows~				
				Grand Total:	

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices noted above.

Brand and Model : _____
Delivery Period : _____
Warranty : _____
Price Validity : _____

Canvassed by: _____

_____
(Printed Name / Signature)

_____
(Tel. No./Cellphone No./E-mail Address)

_____
(Tax Identification Number (TIN))

PROGRAM OF WORKS
BILL OF QUANTITIES

	: DIVISION OFFICE	Date:	OCTOBER 2026
School I.D	:	Budget Allocation:	PHP 280,957.62
Region	: I	Engineering and Administrative Overhead:	
Division	: SAN FERNANDO CITY, LA UNION	Approved Budget for Contract:	PHP 280,957.62
Project Title		Completion Period:	30 Calendar days
REPAIR OF ROOFING LEAKS, DAMAGED CEILINGS, ELECTRICAL FIXTURES, WATER SYSTEM AND FIRE ALARM SYSTEMS		Minimum Required Manpower:	
		General Foreman / Tile Setter / Welder	
		Carpenter / Mason	
		Helper / Painter	
Location		Minimum Required Equipment:	
	: TANQUI, SAN FERNANDO CITY, LA UNION	Hand Tools	

Item I.D.	Item Description	% of Total	Unit	Quantity	Total Cost	Remarks
	I. DIRECT COST					
	General Requirements		lot	1.00		
	MAIN BUILDING					
	Doors and Windows		set	1.00		
	Roofing Works		sq.m	5.00		
	Carpentry Works		lot	1.00		
	Electrical Works		set	13.00		
	Plumbing Works		lot	1.00		
	Fire Alarm and Switch		set	2.00		
	ANNEX BLDG					
	Masonry Works		sqm	3.45		
	Doors and Windows		lot	1.00		
	Electrical Works		set	2.00		
	Plumbing Works		lot	1.00		
	Fire Alarm and Switch		set	1.00		
	Painting Works		sq.m	6.90		
	DIVISION TRAINING CENTER					
	Roofing Works		pc	100.00		
	Electrical Works		set	3.00		
	Fire Alarm and Switch		set	1.00		
	Painting Works		sq.m	37.50		
	ARCHIVE ROOM					
	Doors and Windows		set	1.00		
	Roofing Works		pc	10.00		
	Carpentry Works		sq.m	17.20		
	Electrical Works		lot	1.00		
	Painting Works		sq.m	45.60		
	SCHOOL HEALTH AND NUTRITION UNIT					
	Doors and Windows		set	1.00		
	Roofing Works		sq.m	6.00		
	COA OFFICE					
	Roofing Works		sq.m	36.00		
	Carpentry Works		sq.m	25.00		
	Electrical Works		lot	1.00		
	Sub-Total					
	II. INDIRECT COST Overhead Expenses Contingencies Miscellaneous Contractor's Profit **Sub-Total**					
	III. TAX 5% of (I+II) **Sub-Total**					
	IV. TOTAL CONSTRUCTION COST (I + II + III)					

Prepared:

BIDDER

PROGRAM OF WORKS
DETAILED COST ESTIMATE

PROJECT : **REPAIR OF ROOFING LEAKS, DAMAGED CEILINGS, ELECTRICAL FIXTURES, WATER SYSTEM AND FIRE ALARM SYSTEMS**
SCHOOL : **DIVISION OFFICE**
LOCATION : **TANQUI, SAN FERNANDO CITY, LA UNION**
OWNER : **DEPARTMENT OF EDUCATION**

ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT COST		TOTAL COST		GRAND TOTAL
				MATERIAL	LABOR	MATERIAL	LABOR	
	GENERAL REQUIREMENTS							
	Mobilization/Temporary Structures, Utilities and Services/Demobilization	lot	1.00					
	Safety and Health	lot	1.00					
	Sub-total							
MAIN BUILDING								
	SDS Office							
6.000	**Doors and Windows**	**set**	**1.00**					
6.010	Removal of Door with Jamb	set	1.00					
6.042	0.70m x 2.10m Heavy-duty PVC (Polyvinyl Chloride) or Powder-Coated Aluminum Flush Door, complete with Locksets	set	1.00					
	Sub-total							
	Concrete Gutter							
8.000	**Roofing Works**	**sq.m**	**5.00**					
8.040	Removal of Gutter	pc	5.00					
8.080	G.I. Flashing, Preformed, Pre-Painted, 0.610m x 2.440m x 0.5mm BMT	pc	3.00					
8.110	Blind Rivets	pc	24.00					
8.130	Roof Sealant	L	2.00					
	Sub-total							
9.000	**Carpentry Works**	**lot**	**1.00**					
	60cm x 60cm Gypsum Ceiling Board	pc	6.00					
6.010	Re-install Hanging Shelves at Personnel Office	lot	1.00					
	Repair Cabinet	lot	1.00					
	Sub-total							
10.000	**Electrical Works**	**set**	**13.00**					
	Legal Unit							
10.340	2 - 28W, 230V, 60Hz, AC Fluorescent Lighting Fixture, (Box Type)	set	1.00					
	Cash Unit, Supply Unit, Personnel,ICT, Female CR 2nd Flr							
10.361	FL 1 x 40W Industrial Type	set	7.00					
	SDS Kitchen, ASDSOffice, Procurement Unit							
	7 watts Bulb	set	4.00					
	Emergency Light (personnel)	set	1.00					
10.550	Electrical Tape	pc	1.00					
	Sub-total							
11.000	**Plumbing Works**	**lot**	**1.00**					
	CRs (Male 1st Flr, Female 1st Flr, Male 2nd Flr)							
	Universal Toilet Bowl cover	pc	4.00					
	Sub-total							
	Fire Alarm and Switch	**set**	**2.00**					
10.510	Fire Alarm Bell, Vibrating Type	set	2.00					
10.520	Fire Alarm Switch	set	2.00					
	Sub-total							
ANNEX BLDG								
5.000	**Masonry Works**	**sqm**	**3.45**					
	Masonry Wall (Enclose 1 Window of the Accounting Office)	**sq.m**	**3.45**					
5.030	CHB 4" thk	pc	67.00					
2.020	Portland Cement	bag	2.00					
2.050	Washed Sand	cu.m	1.00					
5.040	10mm x 6m RSB	kg	5.00					
3.120	G.I. Tie Wire	kg	1.08					
	Plastering	**sq.m**	**6.90**					
2.020	Portland Cement	bag	3.00					
2.050	Washed Sand	cu.m	1.00					
	Sub-Total							
6.000	**Doors and Windows**	**lot**	**1.00**					
	Repair of Glass Swing Door (SGOD)	lot	1.00					
	Sub-total							
10.000	**Electrical Works**	**set**	**2.00**					
	SGOD							
10.361	FL 1 x 40W Industrial Type	set	2.00					
	Emergency Light	set	1.00					
10.550	Electrical Tape	pc	1.00					
	Sub-total							
11.000	**Plumbing Works**	**lot**	**1.00**					
	Repair of water pump	lot	1.00					
	Automatic Switch	set	1.00					
	Stainless Steel Pressure Tank, 42gal, #14	set	1.00					
	Repair of water tank	lot	1.00					
	Sub-total							
	Fire Alarm and Switch	**set**	**1.00**					
10.510	Fire Alarm Bell, Vibrating Type	set	1.00					

ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT COST		TOTAL COST		GRAND TOTAL
				MATERIAL	LABOR	MATERIAL	LABOR	
10.520	Fire Alarm Switch	set	4.00					
	Sub-total							
13.000	**Painting Works**	**sq.m**	**6.90**					
	Concrete surfaces	**sq.m**	**6.90**					
13.020	Latex, Flat	gal	1.00					
13.030	Masonry Putty	gal	1.00					
13.040	Latex, Semi Gloss	gal	1.00					
13.050	Acri Color	qrt	1.00					
	Sub-total							
DIVISION TRAINING CENTER								
8.000	**Roofing Works**	**pc**	**100.00**					
8.100	Teckscrew 2-1/2"	pc	50.00					
8.110	Blind Rivets	pc	50.00					
8.130	Roof Sealant	L	10.00					
	Sub-total							
10.000	**Electrical Works**	**set**	**3.00**					
10.361	FL 1 x 40W Industrial Type	set	2.00					
10.310	2 Single Pole Wall Switches in One Switch Plate (10 AMP, 220V)	set	1.00					
10.550	Electrical Tape	pc	1.00					
	Sub-total							
	Fire Alarm and Switch	**set**	**1.00**					
10.510	Fire Alarm Bell, Vibrating Type	set	1.00					
10.520	Fire Alarm Switch	set	1.00					
	Sub-total							
13.000	**Painting Works**	**sq.m**	**37.50**					
	Interior Ceiling (Front portion only, Stage Area)	**sq.m**	**37.50**					
13.060	Enamel, Flatwall	gal	2.00					
13.080	Enamel, Semi Gloss	gal	3.00					
13.090	Paint Thinner	gal	2.00					
	Sub-total							
ARCHIVE ROOM								
6.000	**Doors and Windows**	**set**	**1.00**					
6.010	Removal of Door with Jamb	set	1.00					
6.042	0.80m x 2.10m Heavy-duty PVC (Polyvinyl Chloride) or Powder-Coated Aluminum Flush Door, complete with Locksets	set	1.00					
	Sub-total							
8.000	**Roofing Works**	**pc**	**10.00**					
8.030	Removal of Flashing	pc	6.00					
8.080	G.I. Flashing, Preformed, Pre-Painted, 0.610m x 2.440m x 0.5mm BMT	pc	2.00					
8.080	G.I. Wall Flashing, Preformed, Pre-Painted, 1.20m x 2.440m x 0.5mm BMT	pc	8.00					
8.100	Teckscrew 2-1/2"	pc	64.00					
8.130	Roof Sealant	L	2.00					
	Sub-total							
9.000	**Carpentry Works**	**sq.m**	**17.20**					
	Ceiling	**sq.m**	**17.20**					
9.100	Metal Double Furring Channel (19mm x 50mm x 3m x 0.5mm thk	pc	6.00					
9.080	Metal Carrying Channel (12mm x 38mm x 5m x 0.8mm thk	pc	4.00					
9.110	Wall Angle 1" x 1" x 10'	pc	4.00					
9.120	Preformed Wire Clip	pc	15.00					
9.131	Steel Angle	pc	15.00					
9.130	Rod Suspension Hanger with Adjustment Spring	pc	15.00					
9.220	Concrete Nails	kg	1.00					
8.110	Blind Rivets	pc	58.00					
	PVC Panel 2.95m x 25cm x 8mm, White	pc	35.00					
	PVC End Clip or Accessories, 2.95m x 9mm, White	pc	8.00					
	Sub-total							
10.000	**Electrical Works**							
	Roughing-ins							
10.010	Electrical Conduit uPVC, 15mmØ	pc	3.00					
10.120	Junction Box, 4" x 4" G.I.	pc	4.00					
	Wires and Roughing-ins							
10.160	3.5 mm² THHN Wire, Stranded	m	50.00					
10.340	Re-install Existing Fluorescent Light	lot	1.00					
10.550	Electrical Tape	pc	1.00					
	Sub-total							
13.000	**Painting Works**	**sq.m**	**45.60**					
	Concrete surfaces	**sq.m**	**45.60**					
13.020	Latex, Flat	gal	2.00					
13.030	Masonry Putty	gal	1.00					
13.040	Latex, Semi Gloss	gal	2.00					
13.050	Acri Color	qrt	1.00					
	Sub-total							
SCHOOL HEALTH AND NUTRITION UNIT								
6.000	**Doors and Windows**	**set**	**1.00**					
6.180	0.80m x 2.10m Heavy-duty PVC (Polyvinyl Chloride) or Powder-Coated Aluminum Flush Door, complete with Locksets	set	1.00					
	Sub-total							
8.000	**Roofing Works**	**sq.m**	**6.00**					
1.010	Clearing and Grubbing	sq.m	36.00					

ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT COST		TOTAL COST		GRAND TOTAL
				MATERIAL	LABOR	MATERIAL	LABOR	
8.020	Removal of Ridge Roll	pc	6.00					
8.030	Removal of Flashing	pc	3.00					
8.070	G.I. Ridge Roll, Preformed, Pre-Painted, 0.610m x 2.440m x 0.5mm BMT	pc	6.00					
8.080	G.I. Wall Flashing, Preformed, Pre-Painted, 1.20m x 2.440m x 0.5mm BMT	pc	3.00					
8.100	Teckscrew 2-1/2"	pc	48.00					
8.130	Roof Sealant	L	2.00					
	Sub-total							
COA OFFICE								
8.000	**Roofing Works**	**sq.m**	**36.00**					
1.010	Clearing and Grubbing	sq.m	36.00					
8.030	Removal of Flashing	pc	5.00					
8.080	Flat Sheet, 4'x8'	pc	1.00					
8.080	G.I. Flashing, Preformed, Pre-Painted, 0.610m x 2.440m x 0.5mm BMT	pc	5.00					
8.080	G.I. Wall Flashing, Preformed, Pre-Painted, 1.20m x 2.440m x 0.5mm BMT	pc	3.00					
8.100	Teckscrew 2-1/2"	pc	50.00					
8.130	Roof Sealant	L	5.00					
	Sub-total							
9.000	**Carpentry Works**	**sq.m**	**25.00**					
	Ceiling	**sq.m**	**25.00**					
9.100	Metal Double Furring Channel (19mm x 50mm x 3m x 0.5mm thk	pc	9.00					
9.080	Metal Carrying Channel (12mm x 38mm x 5m x 0.8mm thk	pc	5.00					
9.110	Wall Angle 1" x 1" x 10'	pc	6.00					
9.120	Preformed Wire Clip	pc	21.00					
9.131	Steel Angle	pc	21.00					
9.220	Concrete Nails	kg	1.00					
8.110	Blind Rivets	pc	84.00					
	PVC Panel 2.95m x 25cm x 8mm, White	pc	40.00					
	PVC End Clip or Accessories, 2.95m x 9mm, White	pc	7.00					
	Sub-total							
10.000	**Electrical Works**							
	Roughing-ins							
10.010	Electrical Conduit uPVC, 15mmØ	pc	2.00					
10.120	Junction Box, 4" x 4" G.I.	pc	4.00					
	Wires and Roughing-ins							
10.160	3.5 mm² THHN Wire, Stranded	m	50.00					
10.361	FL 1 x 40W Industrial Type	set	2.00					
10.540	Wall Fan, 60W, 230V, 60Hz	set	1.00					
10.550	Electrical Tape	pc	1.00					
	Sub-total							
I.	**DIRECT COST**							
II.	**INDIRECT COST**							
III.	**TAX 5% of (I + II)**							
IV.	**TOTAL CONSTRUCTION COST (I + II + III)**							

Prepared by:

BIDDER